



City Administrator & Staff Update

2022.10.14

- **Bill Brissey:** I would like to congratulate Bill on his retirement from the West Burlington Public Works Department and thank him for his many years of service. We wish him the best as he moves on to a new position! We are updating the job description and plan to post on the website, Facebook, Indeed, and IWD ASAP!
- **SRTG:** See attached IDOT press release on our trail funding.
- **SCC** – SCC has agreed to allow us to use the 22 trees they planted on the campus in 2021 to add to our carbon credit submission with Trees Forever and Alliant.
- **STBG** – I sked Matt Walker to update the Hwy 34 exit to Sunset Drive STBG application from last year after getting feedback from Jordan at SEIRPC on our previous application and where we could improve.
- **CDBG:** I received an email yesterday and the State does have a CDBG program this year and has expanded it a bit. Please note that there is an LMI requirement that must be met when applying for these programs. The stormwater program stuck out to me as well as the housing programs. Here is the website link: <https://www.iowaeda.com/cdbg/>
- **Water Tower:** One issue we are looking to address/resolve at the tower is how full (or not) the new tower is. Snyder is looking into this.
 - Gregg: Lindsay: Just following up on one particular issue with the Water Tower. As I understand it, the water in the tower is 8 feet below where it needs to be. Understand they are finishing up the connection between the two towers, but Troy is keeping the old tower at a higher level than usual without any improvement. Troy seems pretty confident that even when the controls are finished (hopefully tomorrow after programmed) that we will still have an issue with the height of the water in the new tower. Any thoughts on how to address this matter?
 - Lindsay: Looking into it. I'm going to back track through our records on elevation and psi data to figure out how we got to where we are and then we can compare notes to understand what is happening versus what should be happening.
- **Beaverdale HOAs:** I had a good conversation with Richard Snyder and informed them of my discussions with IFA and the potential for SRF funding. He is working with Klinger and Bryan Bross at this point to identify solutions.
- **DCRSWC:** Please see the attached October packet.

IT (Newberry)

- Updated the Economic Development webpage and added the blight district.
- Working with Gregg on heat issues related to this MS Surface Book. Likely just return for a refurbished unit and find another solution for Gregg.

- Receiving a third replacement for squad 5's computer. Both arrived defective from Dell. Hoping this is a fluke as we have not had this issue before.
- This next week I will be reconfiguring our IDS – intrusion detection system.
- Software updates and working on Encode's update.
- Worked on copier and printer lease information for presentation to council next week.

Police (Logan)

- I participated in a MOCK Interviews today at SCC for the Criminal Justice Program. I've done this several times over the past few years and enjoy getting out and doing that for the students. I interviewed a female, and she plays Soccer for SCC, but she is from Canada.
- Officer's McCampbell and Covert went to the High School to start ALICE Training for the staff. Next week they will be doing the elementary school.
- I have received some potential candidates this time around for application to the Police Department. I emailed everyone today letting them know about the test procedure so hopefully I will get some good candidates to return them.
- I attached our incidents from September 1 through Oct 10, and our shoplifting call's our are #1 calls for service.

Building/Fire (Ryan)

- Nuisances: Spoke to property owner about couch in front yard – they thought since Burlington had fall pickup we did as well – removed. Follow up letters sent on nuisance yards. Tree on Melville has been trimmed.
- Building Permits and Licenses: Business license and sign permit request – answer questions then review application. Waiting on structure to finish to give final inspection on structure.
- Code Review: Reviewing code for garage application.
- Rental Inspections: None scheduled at present time
- Alcohol: 34 Truck Stop and Westland Fastbreak
- Additional: Keys for Knox Box at 507 Vernon – check and add fire alarm panel key. Huffman's keys checked. Fire alarm report.
- Fire Department:
 - Gave station tours to 3 kindergarten classes from West Burlington Elementary.
 - Responded to burn complaint over the weekend. Illegal burn – no license. Spoke with homeowner and he put it out. Advised how to get license and he'll be getting one. Was burning illegal materials also – advised not to.
 - Working on training grounds – tower, classroom projects.
 - Wrapping up monthly report.

City Clerk (fry)

- Continuing to work on the CIP base document.
- Working on the agenda and bringing the Airport Zoning Regulations to council next week.
- Tentative budget calendar is attached.

Finance (Moore)

Started working on Budget Worksheets for distribution early in November and the annual TIF report. Maggie Burger will be attending soon to present on TIF as well. Hoping to have the draft audit early next week.

Public Works (Brissey)

- Water lab
- Sewer lab
- Lift station rounds
- Parks and Broadway trash and recycling
- Locates
- Service trucks and Squad cars
- Mowing Parks and city properties
- Maintenance and clean up at sewer plant
- Patching
- Working on winterizing pool
- Watering all trees that have been planted in town, sewer plant and potted seedling. Pumps in tower aren't functioning properly. Boomerang and Jetco are to be here 10-10-22 to start working on tower, meter pit, south tower, and punch list. New tower not in service
- Flushing fire hydrants this week.
- Winterized parks and pool.

Projects:

Mt. Pleasant – Matt Waler, PE, French-Reneker

The Iowa DOT Construction Manual is a little vague on how to assess the LDs on a project. It states to hold back Prime Contractor items to cover them until a change order can be prepared. They don't want the damages to be withheld from the retainage. I think we can add a line item similar to the water tower project moving forward. I still haven't heard an update from Norris. I will reach out to them today to see where your project is on their schedule.

SEIRPC/SCC/Rehab:

We continue to work with SEIRPC and SCC. As I noted some time back there is an opportunity to work on a local garage rebuild. They will be asking for additional funding from the City (LMI proceeds is a potential). Some recent exchanges...

SEITPC - We have bid out this project which includes the demolition of the garage. The homeowner was curious what the timeline would be for the construction of the new garage. I wasn't sure if this could be completed this fall or if he would have to wait until next spring.

SCC

We will bid out the demo to a contractor who will also be bidding on the reroof of the main house. The demo and reroof were approved by the board just yesterday, and it'll take 6-8 weeks to sort out the contractor and to begin the project. I think it'd be fantastic if we could get the garage up by the end of this year (I am unsure, but I believe that this project must be finalized by February '23). As for the foundation type, I believe it is just a slab-on-grade or monolithic slab, but the demolition will maintain whatever foundation as best they can.



1818 West Burlington Ave. ■ Burlington, IA 52601 ■ (319) 753-8126 ■ FAX (319) 753-8717 ■ www.wastewrap.org

REMINDER

The Des Moines County Regional Solid Waste Commission will not be meeting in October.

The next regular commission meeting will be held on Tuesday, November 15th at 4:00p.m.

Area
Recyclers

HazChem
Center

Regional
Landfill

MEMBERS

Burlington ■ Danville ■ Des Moines County ■ Mediapolis ■ Middletown ■ Morning Sun ■ Mt. Pleasant
New London ■ Rome ■ Salem ■ West Burlington ■ Westwood ■ Winfield

Des Moines County Regional Solid Waste
Commission Meeting September 20, 2022
1818 West Burlington Ave. Burlington, IA

Present: Paul Lorber Don Fitting Jerry Strause Staff: Chris Ball Darven Kendell
Randy Doyle Chad Bird Brent Schleisman Carmie Martinez
Gregg Mandsager Lisa Rees Shane McCampbell via phone

Chairman Paul Lorber called the Des Moines Co. Reg. Solid Waste Commission meeting to order at 4:05 pm.

Lisa motioned to approve the agenda. Brent seconded. All in favor.

Paul read the consent agenda. Jerry motioned to approve the consent agenda. Randy seconded. All in favor.

Chris reviewed his directors report starting with the addition of a new trailer. Due to the length of time, it took for the first trailer, the funds were taken out of the new budget year. The question he had was should we get the second trailer started or wait for the next budget year. Paul suggested the budget be amended, Brent agreed, all agreed to get a quote on the new trailer so they can start building it asap.

Staffing, Chris suggested we need someone to work at both the recycle center and the landfill. This would be one person to share time with both places since we are in need of a person at both places part time. Paul said we still needed someone to fill Polly's position part time. Chris stated he would like someone to work all week part time hours 10-2. Paul and Brent agreed to both, this would not be adding new positions, but filling the ones we already have so no vote is needed, but talk to the personnel committee regarding the position for both places.

Leachate Jetting, Paul asked if we had a time frame on the leachate jetting, Chris said this fall. Chris stated that we were only able to get one quote. Brent suggested getting a quote from a company in Keosauqua that Mt. Pleasant previously used and would give Chris that information. Carmie stated that due to policy, all purchases above \$7,500 need to have 3 quotes and be published, the committee took a vote to raise the total amount in the policy from \$7,500 to \$15,000. Brent made the motion to approve, Jerry seconded. All in favor.

GPS System was budgeted in the \$20's, but due to inflation, the cost will exceed budget. There is only one quote from Geo Logic, this is due to Evora stating that Geologic is the best system we are able to get and there is no other that is comparable for our needs. Geo Logic offered to split the cost between this budget year and the next. Jerry motioned to approve; Gregg seconded. All in favor.

Sale of Granulators Chris stated that we put out a notice of bid but had not received any besides the one we previously received from HGR Industrial Supplies. Lisa motioned to approve; Randy seconded. All in favor

Landfill Discussion proposed a scale closing time of 3:45 weekdays and 11:45 on Saturdays so staff does not stay late and have OT. Brent suggested making signs to notify customers, Chris said the plan was to contact the haulers and we can also make signs. Lisa motioned to approve Jerry seconded. All in favor

Railroad Ties and Telephone Poles, briefly discussed that the amount we are receiving is excessive and will need to put a charge to those items. Paul suggested Chris meet with the Landfill committee to discuss and then vote from there.

Business Authorization Resolution TMC Bank, NA- this would give Chris and Carmie the authorization to speak to Visa Polly and Becky have both retired, so Visa is requesting the documentation. Roll call was taken, all members were present and voted AYE, Brent Motioned, Chad Seconded. All in favor

No public comment.

Lisa motioned to adjourn at 4:26. Jerry seconded. All in favor.

Secretary/Treasurer



1818 West Burlington Ave. ■ Burlington, IA 52601 ■ (319) 753-8126 ■ FAX (319) 753-8717 ■ www.wastewrap.org

Area
Recyclers

HazChem
Center

Regional
Landfill

Executive Committee Authorization of Payment

I authorize payment of the October, 2022 Disbursements in the amount of \$328,305.81 as presented in the Commission packet.

Authorized Signature

Date

MEMBERS

Burlington ■ Danville ■ Des Moines County ■ Mediapolis ■ Middletown ■ Morning Sun ■ Mt. Pleasant
New London ■ Rome ■ Salem ■ West Burlington ■ Westwood ■ Winfield

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
0017	Advance Auto Parts					
4997227156851	10/18/22	10/18	HYDRAULIC FL	27.99	27.99	27.99
4997226327831	10/18/22	10/18	EQ SUPPLIES	31.96	31.96	31.96
Vendor Total				59.95	59.95	59.95
0024	Agriland FS, Inc.					
92125702	10/18/22	10/18	DIESEL	25617.41	25617.41	25617.41
Vendor Total				25617.41	25617.41	25617.41
0030	Allgood Animal Hospital					
595144	10/18/22	10/18	Bldg. Grounds	95.32	95.32	95.32
Vendor Total				95.32	95.32	95.32
0031	Alter Trading Corp.					
M06637	10/18/22	10/18	SCALE CHARGE	364.00	364.00	364.00
Vendor Total				364.00	364.00	364.00
0034	Alliant Energy/IPL					
OCT 2022	10/18/22	10/18	UTILITIES	713.34	713.34	713.34
Vendor Total				713.34	713.34	713.34
0052	Aramark					
6150072143	10/18/22	10/18	Uniforms	80.93	80.93	80.93
6150072141	10/18/22	10/18	Shop Supplies	58.07	58.07	58.07
6150065344	10/18/22	10/18	Uniforms	87.11	87.11	87.11
6150068711	10/18/22	10/18	Uniforms	80.93	80.93	80.93
6150068708	10/18/22	10/18	Shop Supplies	56.07	56.07	56.07
6150065341	10/18/22	10/18	Shop Supplies	56.07	56.07	56.07
6150075433	10/18/22	10/18	Uniforms	124.23	124.23	124.23
6150075431	10/18/22	10/18	Supplies	68.07	68.07	68.07
Vendor Total				611.48	611.48	611.48
0053	Allied Systems, Inc.					
59602	10/18/22	10/18	LEACHATE	5271.36	5271.36	5271.36
Vendor Total				5271.36	5271.36	5271.36
0082	Evora Consulting					
42962	10/16/22	10/16	Proposal# 185395	358.85	358.85	358.85
42963	10/16/22	10/16	Proposal# 185586	487.50	487.50	487.50
42929	10/16/22	10/16	Porposal# 185396	5985.75	5985.75	5985.75

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
Vendor Total					6832.10	6832.10
0168	Brozene Hydraulic Service					
80358	10/18/22	10/18	Oil	46.00	46.00	46.00
80509	10/18/22	10/18	Eq. Supplies	266.40	266.40	266.40
81588	10/18/22	10/18	Eq. Supplies	6.82	6.82	6.82
80635	10/18/22	10/18	Eq. Supplies	6.82	6.82	6.82
Vendor Total					326.04	326.04
0170	The Burlington Beacon					
NOV 2022	10/18/22	10/18	YEARLY SUBSC	60.00	60.00	60.00
Vendor Total					60.00	60.00
0178	City of Burlington					
FUEL1886	10/18/22	10/18	FUEL	2055.74	2055.74	2055.74
FUEL1880	10/18/22	10/18	FUEL	2170.81	2170.81	2170.81
Vendor Total					4226.55	4226.55
0194	Burlington Municipal Waterworks					
8-1 TO 9-1-22	10/18/22	10/18	UTILITIES	153.01	153.01	153.01
Vendor Total					153.01	153.01
0197	Burlington/West Burlington Area					
62909	10/18/22	10/18	Advertising	875.00	875.00	875.00
Vendor Total					875.00	875.00
0205	CPA Associates, PC					
OCT 2022	10/16/22	10/16	Service Fees	725.00	725.00	725.00
Vendor Total					725.00	725.00
0223	CenturyLink					
601759015	10/18/22	10/18	Phone & Internet	5.96	5.96	5.96
Vendor Total					5.96	5.96
0224	CenturyLink					
9-28-22	10/18/22	10/18	PHONE-INTERN	261.04	261.04	261.04
Vendor Total					261.04	261.04
0225	Cessford Construction Company					
1737064	10/18/22	10/18	ROCK	2306.01	2306.01	2306.01

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
1732273	10/18/22	10/18	ROCK		7822.77	7822.77
Vendor Total					10128.78	10128.78
0252	Employee Benefit Systems					
35546	10/16/22	10/16	Insurance		31494.61	31494.61
Vendor Total					31494.61	31494.61
0260	City of West Burlington					
8-25 TO 9-26	10/18/22	10/18	Leachate		7544.58	7544.58
Vendor Total					7544.58	7544.58
0285	Coppes Pest Management, Inc.					
110442	10/18/22	10/18	Monthly Service		50.00	50.00
110443	10/18/22	10/18	Monthly Service		90.00	90.00
110441	10/18/22	10/18			70.00	70.00
Vendor Total					210.00	210.00
0294	Crescent Parts & Equipment					
21013419-00	10/18/22	10/18	Refrigerant Dispo		40.00	40.00
Vendor Total					40.00	40.00
0303	Culligan of Burlington					
526200-9-22	10/18/22	10/18	Water		30.95	30.95
Vendor Total					30.95	30.95
0323	Deery Brothers					
746020	10/16/22	10/16	Truck#2 Oil Chan		177.76	177.76
Vendor Total					177.76	177.76
0344	Des Moines County News					
SEPT. INV.	10/16/22	10/16	Legal Notices		57.24	57.24
Vendor Total					57.24	57.24
0400	Drake Hardware & Software					
24732	10/16/22	10/16	Anti Virus Renew		1038.50	1038.50
Vendor Total					1038.50	1038.50
0417	Eastern Iowa Light & Power					
8-29 TO 9-28-22	10/18/22	10/18	Electric		913.93	913.93

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
Vendor Total					913.93	913.93
0435	Electronic Engineering					
136001127-1	10/16/22	10/16	Security Cameras	220.85	220.85	
405002533-1	10/18/22	10/18	Radio Batteries	92.70	92.70	
Vendor Total					313.55	313.55
0470	Eurofins Env. Testing North Central					
3100112162	10/16/22	10/16	Semi Annual Sam	4328.85	4328.85	
Vendor Total					4328.85	4328.85
0520	Floyd's E-Z-Way					
9-22	10/16/22	10/16	REBATE	165.00	165.00	
130253	10/16/22	10/16	Compactor Rental	350.00	350.00	
Vendor Total					515.00	515.00
0530	Four Seasons Excavation					
3860	10/16/22	10/16	Jetting Lines	900.00	900.00	
Vendor Total					900.00	900.00
0660	Holtkamp's Trailer Repair					
61668	10/16/22	10/16	Repairs	378.64	378.64	
61664	10/16/22	10/16	EQ Parts	94.52	94.52	
61760	10/16/22	10/16	Roll Off Parts	22.98	22.98	
Vendor Total					496.14	496.14
0664	Housby Heavy Equipment					
P56027	10/16/22	10/16	Volvo Parts	455.83	455.83	
Vendor Total					455.83	455.83
0670	Hy-Vee					
9-22	10/16/22	10/16	REBATE	400.40	400.40	
Vendor Total					400.40	400.40
0671	Hy-Vee					
9-22	10/16/22	10/16	REBATE	378.40	378.40	
Vendor Total					378.40	378.40
0674	Huffman Welding & Machine, Inc.					

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
54979/3	10/16/22	10/16	Clips for Tarps		97.86	97.86
Vendor Total					97.86	97.86
0678	Hy-Vee #1					
9-22	10/16/22	10/16	REBATE		332.75	332.75
Vendor Total					332.75	332.75
0680	Hy-Vee #2					
9-22	10/16/22	10/16	REBATE		1279.30	1279.30
Vendor Total					1279.30	1279.30
0683	ICAP					
R0110PC2022-1	10/16/22	10/16	ANNUAL CONT.		58358.00	58358.00
Vendor Total					58358.00	58358.00
0685	IMWCA					
INV84630	10/16/22	10/16	WC INSTAL# 4		1998.00	1998.00
Vendor Total					1998.00	1998.00
0703	Industrial Electric Motors, Inc.					
1639062	10/16/22	10/16	EQ. REPAIRS		110.00	110.00
Vendor Total					110.00	110.00
0705	Innovaire					
9-22	10/16/22	10/16	REBATE		68.20	68.20
Vendor Total					68.20	68.20
0716	Iowa Dept. of Natural Resources					
29-SDP-01-76	10/18/22	10/18	Quarterly SW Fee		31941.39	31941.39
Vendor Total					31941.39	31941.39
0740	Iowa Dept. of Transportation					
CI-0010718	10/16/22	10/16	TRASH BAGS		216.24	216.24
Vendor Total					216.24	216.24
0755	JWR, Inc.					
42-4596	10/16/22	10/16	REPAIRS		1283.75	1283.75
Vendor Total					1283.75	1283.75

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
0785 146481	KILJ 10/16/22	10/16	ADVERTISING		250.00	250.00
Vendor Total					250.00	250.00
0788 2322094242	KCPS 10/16/22	10/16	ADVERTISING		140.00	140.00
Vendor Total					140.00	140.00
0789 6-22	KPI Concepts 10/18/22	10/18	June Rebate		1185.65	1185.65
Vendor Total					1185.65	1185.65
0833 9-22	LaVeine Sanitation Service 10/16/22	10/16	REBATE		801.35	801.35
43182	10/18/22	10/18	Roll Offs		325.00	325.00
43252	10/18/22	10/18	Compactor Rental		323.00	323.00
Vendor Total					1449.35	1449.35
0861 41200-10-22	Lisco 10/16/22	10/16	Phone-Internet		344.11	344.11
Vendor Total					344.11	344.11
0873 915826-30	Lowe's 10/18/22	10/18	Tools		316.07	316.07
Vendor Total					316.07	316.07
0892 248351	Mailboxes & Parcel Depot 10/18/22	10/18	Leachate Samples		15.71	15.71
248058	10/18/22	10/18	Leachate Samples		15.71	15.71
247773	10/18/22	10/18	Leachate Samples		15.71	15.71
247773-2	10/18/22	10/18	Leachate Samples		15.71	15.71
Vendor Total					62.84	62.84
0903 665901	Martin Equipment 10/18/22	10/18	BUCKET		10850.00	10850.00
660506	10/18/22	10/18	Grader		96500.00	96500.00
669466	10/18/22	10/18	Loader repairs		131.78	131.78
671963	10/18/22	10/18	Eq Parts		151.32	151.32
Vendor Total					107633.10	107633.10

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
0916	Mediacom					
SEPT INV	10/18/22	10/18	Sept Charges		313.80	313.80
Vendor Total					313.80	313.80
0920	Menards					
66296	10/18/22	10/18	EQ Supplies		10.80	10.80
62435	10/18/22	10/18	EQ Repairs		71.42	71.42
61486	10/18/22	10/18	Shop Supplies		18.28	18.28
Vendor Total					100.50	100.50
1026	NAPA Auto Parts					
447677	10/18/22	10/18	Fuse		2.29	2.29
447671	10/18/22	10/18	Tarpomatic parts		137.00	137.00
447658	10/18/22	10/18	Tarpomatic Parts		27.57	27.57
447854	10/18/22	Close	EQ. Repairs		205.95	Voided
	10/18/22	Cr		-205.95	205.98	205.98
447854.	10/18/22	10/18	Eq. Maint		205.98	205.98
Vendor Total					372.84	372.84
1050	New York Life Insurance Co.					
CK059685	10/07/22		Payment	50.00		
Vendor Total					0.00	0.00
1069	Northern Safety Co., Inc.					
981654398	10/18/22	10/18	Safety Supplies		264.33	264.33
Vendor Total					264.33	264.33
1141	F & M Bank - Petty Cash					
10-2022	10/18/22	10/18	Reimburse Petty C		50.00	50.00
Vendor Total					50.00	50.00
1145	Phelps Custom Image Wear					
112819	10/18/22	10/18	Boots		159.95	159.95
Vendor Total					159.95	159.95
1267	Reif Oil Co.					
00348213	10/18/22	10/18	Diesel		153.72	153.72
00347957	10/18/22	10/18	Diesel		117.56	117.56
00347799	10/18/22	10/18	Diesel		9.55	9.55

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
Vendor Total					280.83	280.83
1291	River Basin Publications, LLC					
8562	10/18/22	10/18	Office Supplies		1080.00	1080.00
Vendor Total					1080.00	1080.00
1293	River Mart					
28680	10/18/22	10/18	Fuel		58.00	58.00
26639	10/18/22	10/18	Fuel		113.18	113.18
Vendor Total					171.18	171.18
1351	Schlueters Auto Service					
139066	10/18/22	10/18	Honda-Oil Chang		73.61	73.61
Vendor Total					73.61	73.61
1457	Standard of Beaverdale					
686256	10/18/22	10/18	Repairs		90.70	90.70
Vendor Total					90.70	90.70
1463	Staples Credit Plan					
8861	10/18/22	10/18	Leachate Supplies		82.95	82.95
Vendor Total					82.95	82.95
1547	Titan Broadcasting					
11242-3	10/18/22	10/18	Advertising		536.50	536.50
11243-1	10/18/22	10/18	Advertising		1500.00	1500.00
Vendor Total					2036.50	2036.50
1634	Valley Distribution Corp.					
445082	10/18/22	10/18	Fuel		1139.46	1139.46
Vendor Total					1139.46	1139.46
1640	Visa					
9789	10/18/22	Close	Scale Lic. Renewa		89.04	Voided
	10/18/22	Cr		-89.04		
10900174	10/18/22	10/18	IDNR Exam		20.00	20.00
157494	10/18/22	10/18	Leachate Supplies		55.60	55.60
257510	10/18/22	10/18	Filters		446.95	446.95
9789.	10/18/22	10/18	Scale Lic. Renewa		89.04	89.04
Vendor Total					611.59	611.59

DMC Regional Waste Commission

Accounts Payable Detail Report

All Current Transactions

Transaction	Date	Due Date	Reference	Transaction Amount	Original Balance	Current Balance
1642	Visa					
7110641	10/18/22	10/18	Printer Paper-Scal		698.04	698.04
9-2022	10/18/22	10/18	Rathburn		33.92	33.92
50951	10/18/22	10/18	IRA		58.50	58.50
9138454	10/18/22	10/18	Fuel		36.00	36.00
428865	10/18/22	10/18	Office Supplies		110.40	110.40
9783	10/18/22	10/18	Training		29.08	29.08
Vendor Total					965.94	965.94
1680	Waste Commission of Scott Co.					
111751	10/18/22	10/18	Haz Chem		2779.80	2779.80
Vendor Total					2779.80	2779.80
1686	Waste Management					
8/21A	09/14/21	09/14	Rebate		2515.80	2515.80
CK RI FEE-1	09/23/22	Cr	\$30 CK Void/Reis		-60.00	-60.00
SEPT-22	10/18/22	10/18	REBATE		925.10	925.10
REISSUE	10/18/22	10/18	Void & Reissue		477.75	477.75
Vendor Total					3858.65	3858.65
1697	West Washington Properties					
2985	10/18/22	10/18	Rental		1000.00	1000.00
Vendor Total					1000.00	1000.00
1701	Whalen, Tracy					
9-22	10/18/22	10/18	Mileage Reimb		34.68	34.68
Vendor Total					34.68	34.68
1720	Win Propane					
2850003615	10/18/22	10/18	Propane		51.27	51.27
112710	10/18/22	10/18	Propane		49.27	49.27
123647	10/18/22	10/18	Propane		49.27	49.27
Vendor Total					149.81	149.81
Report Total					328305.81	328305.81

FINANCIAL SUMMARY

	May 2022	June 2022	July 2022	August 2022	September 2022
Current Assets	\$ 3,829,214.41	\$ 3,541,159.04	\$ 3,654,795.41	\$ 3,833,092.28	\$ 3,918,876.92
Less Current Liabilities	(676.99)	(7,952.56)	(381.50)	(318.34)	(431.72)
Less Des. Work. Capital	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)	(1,000,000.00)
Less Carry Over for Non-Completed Projects * From Prior Year	(47,443.44)	(47,443.44)	(100,778.00)	(110,778.00)	(110,778.00)
Less other Designations:					
Equip. Replacement	(360,000.00)	(360,000.00)	(500,000.00)	(500,000.00)	(428,208.71)
Cell Const. Fund	(110,000.00)	(110,000.00)	(125,000.00)	(125,000.00)	(125,000.00)
Remediation Fund			(250,000.00)	(250,000.00)	(250,000.00)
Leachate Mgmt Dev Fund			(250,000.00)	(250,000.00)	(250,000.00)
Financial Assurance	(40,000.00)	(40,000.00)	(55,000.00)	(55,000.00)	(55,000.00)
	<u>\$ 2,271,093.98</u>	<u>\$ 1,975,763.04</u>	<u>\$ 1,373,635.91</u>	<u>\$ 1,541,995.94</u>	<u>\$ 1,699,458.49</u>
Projections for remaining Budget:					
Revenue	(506,864.46)	(859,069.52)	3,842,571.24	3,422,800.27	3,025,819.00
*Carry Over Rev for Const.	47,443.44	47,443.44	100,778.00	110,778.00	110,778.00
Operating Expense	(266,792.37)	(110,412.55)	(2,897,627.69)	(2,679,988.18)	(2,447,885.76)
Capital	(358,078.59)	(335,744.01)	(151,070.00)	(135,631.50)	(135,431.50)
Bond Payment	<u>(237,075.00)</u>	<u>-</u>	<u>(273,580.00)</u>	<u>(273,580.00)</u>	<u>(273,580.00)</u>
Projected Remaining Current Assets	<u>\$ 949,727.00</u>	<u>\$ 717,980.40</u>	<u>\$ 1,994,707.46</u>	<u>\$ 1,986,374.53</u>	<u>\$ 1,979,158.23</u>

*Corrections have been made to Non-Completed Projects from Prior Year and the Carry Over Rev. for Const. figures. FY 2022

Investments:

Two Rivers Bank & Trust

43581681	\$ 276,372.94
42729505	\$ 165,443.21
49154113	\$ 570,150.05

Danville State Savings

19615	\$ 384,179.86
21749	\$ 426,591.07
22520	\$ 304,814.78
23262	\$ 177,849.49
23871	\$ 254,732.93
25272	\$ 215,784.59
25467	\$ 277,604.45
26130	\$ 519,322.73
26135	\$ 502,246.36

Monthly Investment Changes:

Two Rivers Bank & Trust:

Renewal of CD# 42729505 @ .75%

Danville State Savings:

Renewal of CD# 26135 @ .45%

BUDGET REPORT AS OF SEPTEMBER 30, 2022

REVENUE

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2021-2022 YTD
GATE RECPTS/SALES TX	\$ 259,929.71	\$ 828,612.81	\$ 3,000,000.00	\$ 2,171,387.19	72.38% \$ 909,752.45
LF METAL & BATTERIES	-	\$ -	-	-	0.00% 594.94
WASTE MANG. FEE	81,190.60	\$ 243,571.80	974,287.00	730,715.20	75.00% 237,489.90
SALE OF RECYC	29,967.65	\$ 93,732.30	200,000.00	106,267.70	53.13% 106,776.99
APPLIANCE FEES	1,003.39	\$ 3,978.57	5,000.00	1,021.43	20.43% 2,650.00
COUNTY DROP OFF	-	\$ 1,609.00	6,000.00	4,391.00	73.18% 1,674.00
INTEREST INCOME	1,484.03	\$ 5,817.14	5,000.00	(817.14)	-16.34% 4,126.39
CONTAINERS	245.00	\$ 845.00	3,000.00	2,155.00	71.83% 912.00
DMC DONATIONS	-	\$ -	-	-	0.00% 0.00
HAZCHEM DONATIONS	-	\$ -	-	-	0.00% 0.00
ST. REIMB. FOR DISP.	700.00	\$ 700.00	5,000.00	4,300.00	86.00% 0.00
GAIN ON SALE OF EQUIPMENT	18,500.00	\$ 18,500.00	-	(18,500.00)	0.00% 0.00
HAZCHEM FEE	3,806.81	\$ 11,305.85	35,000.00	23,694.15	67.70% 11,455.11
RETAIL STORE SALES	154.08	\$ 295.53	1,500.00	1,204.47	80.30% 0.00
REVENUE FROM LEACHATE FUN	-	-	-	-	0.00% 0.00
TOTAL OPERAT. REV.	\$ 396,981.27	\$ 1,208,968.00	\$ 4,234,787.00	\$ 3,025,819.00	71.45% \$ 1,275,431.78
MISC. INCOME	\$ 351.03	\$ 351.03	\$ -	\$ (351.03)	0.00% \$ 1,423.29

EXPENSES

ADMIN. EXPENSES

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2021-2022 YTD
SALARIES	\$ 16,427.60	\$ 53,112.82	\$ 252,327.00	\$ 199,214.18	78.95% \$73,770.75
OVERTIME	58.88	\$ 137.40	-	(137.40)	-
PAYROLL TAXES	2,814.29	\$ 9,114.25	43,123.00	34,008.75	0.79 12,549.15
HEALTH INS-PRM	7,801.76	\$ 18,626.32	66,331.00	47,704.68	0.72 17,434.80
WORKERS COMP.	27.48	\$ 146.67	246.00	99.33	0.40 158.77
SAFETY	35.55	\$ 71.10	150.00	78.90	0.53 67.10
TRAVEL & TRAIN.	92.47	\$ 1,180.53	6,000.00	4,819.47	0.80 1,091.74
CONT.SERVICES	1,375.00	\$ 2,825.00	39,750.00	36,925.00	0.93 2,475.00
OFFICE SUPP.	219.86	\$ 295.62	5,000.00	4,704.38	0.94 406.19
MAINT/TECH SUPP	815.50	\$ 1,483.72	5,700.00	4,216.28	0.74 346.60
TELEPHONE & INTERNET	433.78	\$ 1,211.68	4,800.00	3,588.32	0.75 1,175.78
ADVERTISING- LEGALS	413.15	\$ 482.81	800.00	317.19	0.40 101.94
LIABILITY INS.	2.00	\$ 2.00	51,300.00	51,298.00	1.00 -
RETAIL STORE	-	\$ -	1,000.00	1,000.00	1.00 -
PUBLIC ED. & OUTREACH	3,690.50	\$ 9,317.90	41,850.00	32,532.10	0.78 \$6,534.56
SUB TOTAL	\$ 34,207.82	\$ 98,007.82	\$ 518,377.00	\$ 420,369.18	81.09% \$116,112.38

BUDGET REPORT AS OF SEPTEMBER 30, 2022

LANDFILL/HAZCHEM EXPENSES

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2021-2022 YTD
SALARIES	\$ 32,485.14	\$ 96,193.94	\$ 409,695.00	\$ 313,501.06	76.52% \$ 104,624.42
OVERTIME	2,194.65	\$ 7,674.38	42,020.00	34,345.62	81.74% 8,812.43
PAYROLL TAXES	5,913.83	\$ 17,733.40	77,198.00	59,464.60	77.03% 19,364.61
HEALTH INS-PRM	24,146.16	\$ 48,441.36	145,771.00	97,329.64	66.77% 38,180.20
WORKERS COMP.	801.98	\$ 4,280.44	8,041.00	3,760.56	46.77% 4,346.27
ANNUAL SERVICES	-	\$ 325.00	60,000.00	59,675.00	99.46% 8,415.00
REGULATORY ASSIST	7,237.00	\$ 7,499.50	10,000.00	2,500.50	25.01% 36.00
SAFETY	1,719.47	\$ 2,717.34	6,000.00	3,282.66	54.71% 4,004.02
TRAVEL & TRAIN.	1,480.98	\$ 2,980.98	6,100.00	3,119.02	51.13% -
PHONE & INTERNET	404.81	\$ 945.42	3,400.00	2,454.58	72.19% 1,070.18
UTILITIES	97.35	\$ 1,659.70	25,000.00	23,340.30	93.36% 1,367.57
BLDG & GRNDS	1,176.56	\$ 2,083.53	15,000.00	12,916.47	86.11% 5,987.49
TEMP STAFF	-	\$ -	25,000.00	25,000.00	100.00% -
UNIFORMS	403.09	\$ 898.16	5,300.00	4,401.84	83.05% 914.70
HHW & EWASTE DISPOSAL	2,812.50	\$ 5,586.50	46,000.00	40,413.50	87.86% 10,665.70
TIRE DISPOSAL	5,702.96	\$ 5,702.96	17,600.00	11,897.04	67.60% -
WOOD GRINDING	-	\$ 18,412.50	20,000.00	1,587.50	7.94% 14,600.00
MONITOR/ LEACH/ANALYSIS	18.09	\$ 18.09	18,000.00	17,981.91	99.90% 5,990.92
ROLL OFF RENT	-	\$ -	200.00	200.00	100.00% -
SEEDING	-	\$ -	7,500.00	7,500.00	100.00% -
LEACHATE CONTROL SYSTEM	8,119.39	\$ 12,807.29	160,000.00	147,192.71	92.00% 27,237.62
ROAD MAINT.-ROCK	7,177.46	\$ 7,177.46	60,000.00	52,822.54	88.04% 18,241.50
OFFICE EQUIP.	87.99	\$ 87.99	4,200.00	4,112.01	97.91% 158.42
HAZCHEM SUPPLIES	-	\$ -	2,500.00	2,500.00	100.00% -
MISC. SUPP	-	\$ -	600.00	600.00	100.00% -
TOOLS	-	\$ 82.18	2,000.00	1,917.82	95.89% 59.98
FUEL/OIL/GREASE	1,140.10	\$ 1,578.37	104,000.00	102,421.63	98.48% 15,851.81
EQUIP MAINT & REPAIRS	9,844.47	\$ 24,663.92	120,000.00	95,336.08	79.45% 10,595.99
TIRES/BATTERIES	-	\$ -	8,500.00	8,500.00	100.00% -
DNR FEE	-	\$ -	122,640.00	122,640.00	100.00% -
SUB TOTAL	\$ 112,963.98	\$ 269,550.41	\$ 1,532,265.00	\$ 1,262,714.59	82.41% \$ 300,524.83

RECYCLING - PROCESSING & COLLECTION EXPENSES

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2021-2022 YTD
SALARIES	\$ 35,353.28	\$ 106,454.61	\$ 487,312.00	\$ 380,857.39	78.15% \$ 110,578.70
OVERTIME	417.72	\$ 1,555.08	6,348.00	4,792.92	75.50% 1,212.03
PAYROLL TAXES	6,119.40	\$ 18,497.62	84,367.00	65,869.38	78.07% 19,088.51
HEALTH INS-PRM	31,857.10	\$ 63,731.34	190,222.00	126,490.66	66.50% 42,886.80
WORKERS COMP	1,168.54	\$ 6,236.89	11,798.00	5,561.11	47.14% 5,417.96
SAFETY	1,737.29	\$ 4,041.11	6,200.00	2,158.89	34.82% 3,799.73
UTILITIES	1,077.32	\$ 2,220.72	19,100.00	16,879.28	88.37% 1,997.23
BLDG & GRDS.	2,089.96	\$ 4,908.66	22,000.00	17,091.34	77.69% 1,291.03
GARBAGE SERVICE	420.00	\$ 533.00	3,000.00	2,467.00	82.23% 560.00
COLLECT DROP OFF	700.00	\$ 1,546.00	6,400.00	4,854.00	75.84% 1,165.00
OTHER CONTRACTED SERVICES	2,400.00	\$ 4,120.00	20,000.00	15,880.00	79.40% 3,448.00
PROC. SUPP.	-	\$ 3,730.51	7,000.00	3,269.49	46.71% 2,622.16

BUDGET REPORT AS OF SEPTEMBER 30, 2022

RECYCLING - PROC. & COLL. EXPENSES CONT.

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	2021-2022 YTD
MISC. SUPP.	-	-	300.00	300.00	100.00% \$ -
EQUIP. SUPP	3,252.43	6,972.14	25,000.00	18,027.86	72.11% 3,816.63
EQUIP REPAIRS	2,012.70	5,631.93	20,000.00	14,368.07	71.84% 4,562.88
TOOLS	-	-	300.00	300.00	100.00% 303.05
APPLIANCE DISPOSAL	-	-	1,000.00	1,000.00	100.00% 30.97
TELEPHONE	-	-	360.00	360.00	100.00% 194.78
REBATES	8,209.00	17,335.40	100,000.00	82,664.60	82.66% 23,160.70
SUB TOTAL	96,814.74	247,515.01	\$ 1,010,707.00	\$ 763,191.99	75.51% 226,136.16
TOTAL OPERATING EXPENSES	\$ 243,986.54	\$ 615,073.24	\$ 3,061,349.00	\$ 2,446,275.76	79.91% \$642,773.37

CAPITAL IMPROVEMENTS & SPECIAL PROJECTS

DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET	REMAINING BUDGET	
TIER I & II NMOC	\$ -	\$ 275.00	\$ -	\$ (275.00)	0.00%
EXPANSION PLAN PHASING	0.00	2,253.50	-	(2,253.50)	0.00%
FENCING	-	-	47,120.00	47,120.00	100.00%
GW SUMP2 TYLEMETRY UPGRAI	-	-	12,600.00	12,600.00	100.00%
SCADA REPEATER	-	-	5,000.00	5,000.00	100.00%
ROLL OFF CONTAINER	-	-	10,000.00	10,000.00	100.00%
MT. PLEASANT EQUIPMENT	-	-	-	-	0.00%
DUMP TRAILER	-	-	8,000.00	8,000.00	100.00%
COMPACTOR GPS	-	-	23,000.00	23,000.00	100.00%
LOADER BUCKET	-	-	10,850.00	10,850.00	100.00%
RECYCLING BINS	-	-	7,500.00	7,500.00	100.00%
CONVEYOR	-	11,500.00	27,000.00	15,500.00	57.41%
TOTAL CAPITAL IMPRVMT & SF	\$ -	\$ 14,028.50	\$ 151,070.00	\$ 137,041.50	90.71%

REAPPROPRIATIONS FROM PRIOR YEARS BUDGET

LEACHATE FORCE MAIN	\$ -	\$ -	\$ 100,778.00	100,778.00	100.00%
ROLL-OFF CONTAINER	-	\$ 8,529.00	10,000.00	1,471.00	14.71%
TOTAL REAPPROPRIATIONS	\$ -	\$ 8,529.00	\$ 110,778.00	\$ 102,249.00	92.30%

OTHER DESIGNATED FUNDS

EQUIP REPLACEMENT	\$ 71,791.29	\$ 71,791.29	\$ 500,000.00	\$ 428,208.71	85.64%
CELL CONSTRUCTION FUND	-	\$ -	125,000.00	125,000.00	100.00%
REMEDATION/CLOSURE FUND	-	\$ -	250,000.00	250,000.00	100.00%
LEACHATE MANAGEMENT DEV.	-	\$ -	250,000.00	250,000.00	100.00%
FINANCIAL ASSURANCE	-	\$ -	55,000.00	55,000.00	100.00%
EQUIP. REPLAC. PURCH.	-	\$ -	-	-	0.00%
SUBTOTAL	71,791.29	71,791.29	1,180,000.00	1,108,208.71	93.92%
BOND PAYMENT	\$ -	\$ -	\$ 273,580.00	273,580.00	0.00%
TOTAL OTHER DESIGNATED FUN	71,791.29	71,791.29	1,453,580.00	1,381,788.71	95.06%

RECYCLING CENTER UPDATE
September 2022

MATERIALS SHIPPED (ESTIMATED WEIGHTS)

Baled Plastic	28,340#	Loose News	33,000#
Steel Cans	- #	Baled Cardboard	221,460#
Alum. Cans	1,980#	Appliance Scrap	12,460#
Glass	31,740#		

Rebates - COMMERCIAL RECYCLING

64.3 tons cardboard @ \$55.00/ton = \$3536.50
 0.6 tons cardboard @ 55.00 = \$33.00 (contaminated)
 10.31 tons cardboard @ 115.00 = 1185.65 (from May/June 22)
 25.19 tons cardboard @ 55.00 = \$1385.45 (Mt. Pleasant)
 0.0 tons cardboard @ 55.00 (contaminated) = \$0

Manned Drop off Program

City	Residents	Commercial
New London	44	17
Danville	23	9
Winfield	18	11
Morning Sun	21	11
Mediapolis	26	30
Mt. Pleasant	399	87

PULVERIZED GLASS SALES

Current Month	Fiscal Year-to-date
\$0.00	\$95.00

Per Ton Revenue for Recyclables

Date	Steel Cans	Aluminum Cans	Baled Plastic
Sept. 2021	230.00	900.00	180.00
Oct. 2021	-	1,000.00	180.00
Nov. 2021		980.00	160.00
Dec. 2021		960.00	120.00
Jan. 2022		1000.00	120.00
Feb. 2022	205.00	1000.00	120.00
March 2022		1100.00	260.00
April 2022		1100.00	260.00
May 2022	-		260.00
June 2022	200.00	1000.00	260.00
July 2022	-	1300.00	160.00
August 2022		1300.00	40.00
Sept. 2022		1260.00	40.00

Date	OCC	Loose News	Appliance Scrap
Sept. 2021	195.00	140.00	115.00
Oct. 2021	195.00	140.00	125.00
Nov. 2021	185.00	130.00	155.00
Dec. 2021	170.00	115.00	155.00
Jan. 2022	165.00	115.00	120.00
Feb. 2022	160.00	115.00	160.00
March 2022	160.00	125.00	160.00
April 2022	160.00	125.00	160.00
May 2022	155.00	125.00	118.00
June 2022	155.00	125.00	98.00
July 2022	155.00	125.00	120.00
August 2022	135.00	120.00	100.00
Sept. 2022	95.00	90.00	85.00

Citizen Phone Calls
Month: September 2022

Recycling Questions	
Residents stating they were missed	9
Collectors haven't been there yet	9
Holiday pick up questions	
Insure collections (i.e. is today my day?) (Snow/cold?)	18
Collection problems (see ntbk. For details; includes no bin, unwashed/unsorted/not out on time/non recyclables)	20
Sign up for recycling	15
Need a calendar	4
General recycling questions	21
Agency Questions	
HazChem Center questions (paints/chemicals/etc.)	10
E-Waste (cost, where to take, hours, etc.)	15
Swap Shop	1
Landfill (hours, address, phone, rates, etc.)	15
Recycled 2 You	1
Other (including: wrong #, rural bins, city garbage can, Redemption, city-rural cleanup, coyfd,)+ appl appts	47
Total phone calls received requesting information	185

Area Recyclers
Recycling Program by Community for September 2022

Community	Pounds Curbside	Pounds Drop-off
Burlington	76,674	
Middletown	1,136	
Westwood	1056	
Rome	112	
New London	6,328	
Mt. Pleasant	21,376	
Salem	1,328	
West Burlington	4,120	
Danville	1,776	
Winfield	3,148	
Mediapolis	4,164	
Morning Sun	2,976	
Rural Drop-offs		10,360
Recycling Center Drop-off		205,650
Commercial Accts.		180,040
Manned Drop-off		23,820
Total Pounds Curbside		124,194
Total Pounds Drop-off		419,870

HazChem Monthly Statistics - September 2022

Telephone Inquiries 67

Material Received from Residents

GRRWA Residents	0
Pounds	0
Henry Co. Residents	1
Pounds	68
DMC Residents	15
Pounds	1375
Van Buren Residents	0
Pounds	0
Other Residents	1
Pounds	24

Material Received from CESQGs

Number Participating	0
Pounds	0

Mobile Events

Number of Participants	0
Pounds received	0

Location of event

0

Swap Shop

# of Customers	3
Weight In	0
Weight Out	122

Electronics from Residents

Number Participating	85
CRT Monitors	12
TVs	96
Other Electronics	595 lbs
HID Bulbs	23
Other Bulbs	115

Electronics from Businesses

Number Participating	3
CRT Monitors	3
TVs	24
Other Electronics	0 lbs
HID Bulbs	0
Other Bulbs	0

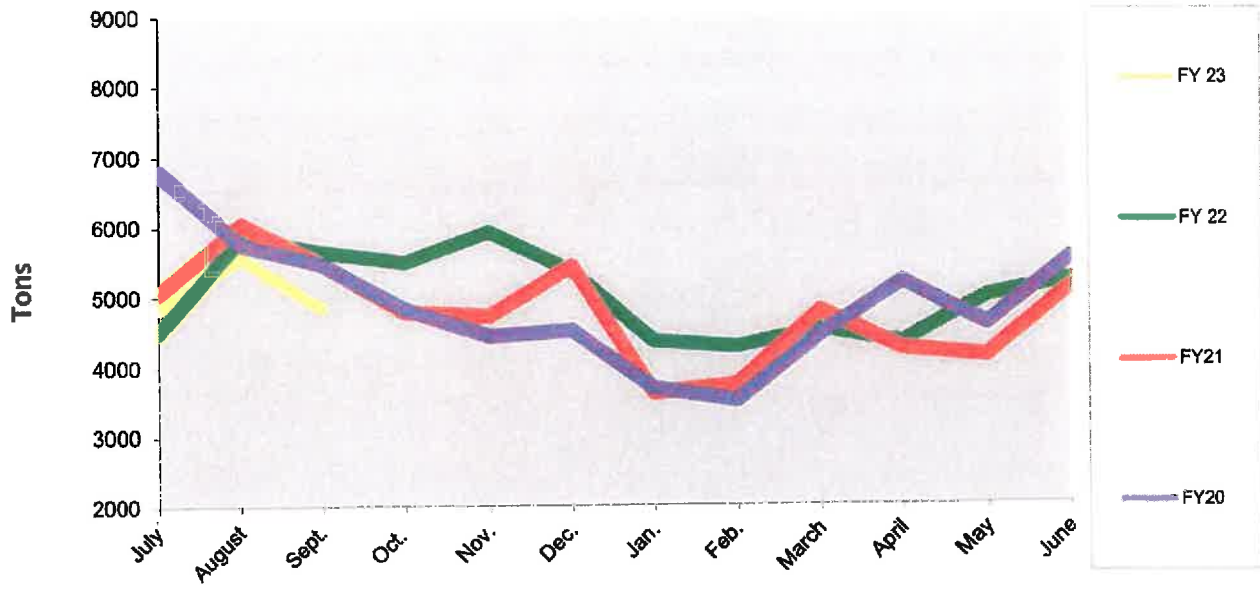
Landfill Personnel Hours

Explanation:

Thermometers:

Metal weight	0
--------------	---

TOTAL LANDFILL TONNAGE



SEPTEMBER 2022
Meeting Attendance

Meeting	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	New	Mepo	DMCo.	Mt.Pleasant	Winfield
Date	Jim	Don	Lynda			London				
January-20		X		X	X	X			X	X
** March-20	X	X		X		X	X		X	
May-20	X	X	X	X		X	X	X	X	X
July-20	No Meeting									
September-20			X	X		X	X	X	X	
November-20		X	X	X		X	X		X	X
**March 2020-Electronic meeting/vote to authorize Executive Committee										
Meeting	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	New	Mepo	DMCo.	Mt.Pleasant	Winfield
Date	Chad	Don	Lynda			London				
January-21	X	X		X		X	X		X	X
March-21	X	X	X	X		X		X	X	
May-21	X	X		X		X	X		X	X
July-21	X	X		X		X	X	X	X	X
September-21	X	X	X			X	X			X
Special Mtg.	X	X		X		X	X		X	X
November-21	X	X	X	X		X	X		X	X
Special Mtg.	X	X	X	X	X	X	X		X	X
				Gregg	Jerry	Paul	Randy	Shane	Brent	Lisa
Meeting	Burl. 1	Burl. 2	Burl. 3	W. Burl.	Danville	New	Mepo	DMCo.	Mt.Pleasant	Winfield
Date	Chad	Don				London				
January-22	X	X		X	X	X	X		X	X
Special Mtg.	X	X		X	X	X	X		X	X
March-22	X	X		X	X	X			X	X
**Special Mtg. 3.22	X	X		X		X		X	X	X
Virtual 6/21/22		X		X		X	X		X	X
***Virtual 7/19/22		X		X		X	X	X		X
September-22	X	X		X	X	X	X	X	X	X
November-22										

**Special Mtg-virtual meeting, vote on employment agreement

***Special Mtg-virtual, vote on equipment replacement purchases

Director's Update

October 18, 2022

Recycling Center

Staff – We have promoted two of our employees. Eric Kelly was promoted to Driver II and Brandi Keenan was promoted to Driver I. We still have an open sorter position. We haven't decided how to fill it yet.

Drop-offs- We are updating the drop-off signage over the next couple months.

Recycling update- Darven found out Republic is planning on building 4 polymer processing facilities that could impact plastic recycling. We are continuing to be able to sell our cardboard even with the surplus in the market. Some facilities are having to store cardboard, but ours is of a high quality, so Quincy is still able to move it.

Recycle Baler- we have had some issues lately, especially with the wire tie machine. We believe Kim has it ironed out, but we are setting up a once per year Maintenance plan with the baler/wire tie company to check and replace parts as needed.

Landfill/HazChem Center

Leachate Line Jetting – We have contracted with Hydro-Klean. We felt we needed to get started on this as soon as possible. They will start this week, weather permitting. We will probably Vac out our lift stations in the spring, so we will explore other local companies for that.

New GPS system- Is ordered and will arrive around the first of January for installation.

EVORA- Brian Rath, who is our primary contact, will be moving on from EVORA. He has taken a position with the DNR. We will miss his history and guidance. EVORA is in the process of finding his replacement.

Administration

Finance/HR- the audit should be wrapped up by the end of this week. We plan to have CPA Associates present at the November meeting. We are also looking for a new auditor and have requested proposals.

Education- Darven has wrapped up his reading of environmental books to the Grimes Elementary students – fun and educational. Darven is also doing a tour with SCC students at the landfill.

Budget- We are through the first quarter. Overall, we are in pretty good shape with 75% of the budget year left. It appears we under budgeted for Health Insurance premiums, Workers Comp Insurance and Safety, we will have to see how it plays out over the year.

The Landfill has a few line items under our 75% threshold: Regulatory Assis- we have had a couple of permits to update already this year. Safety- we purchase safety PPE early in the budget year with very few purchases after. Travel Training- we sent myself and the new operator to class in Des Moines in addition to our regular training. Wood Grinding- we usually have to grind once per year and it is done.

Recycling also has a couple items under 75% of budget: Proc. Supply- our baling wire has gone up in price. If we have to purchase our normal three roles per year, we will be over budget.



Memorandum

To: City of West Burlington

Date: September 30, 2022

From: Snyder & Associates

RE: Monthly Engineers' Report

CITY PROJECTS

South Lift Station Replacement (118.0596.08)

No new update - Our services on this project are considered complete unless requested further by the City.

Luers Park (118.0856.08)

No new update - Our services on this project are considered complete unless requested further by the City.

Water Tower and Booster Station (119.0905.08)

During the past month the contractor, Boomerang Corp., has been working expediently to get the project completed. The water main installation has been completed, tested, and disinfected. The water tower has been disinfected and filled for testing, which passed. Controls work began late this past week and functional controls are necessary for the automated performance of the water tower as this is how it measures filling and draw rates. Very soon, all that will remain of the project will consist of punch-list items. The contract completion date ran out on August 6, 2022, therefore the \$1,500 per calendar disincentive rate is currently being applied.

WWTP Nutrient Reduction (on-going assistance)

No new update - We will continue to work with Rod to try other operational changes to positively influent TP reduction in wastewater treatment plant effluent.

Gear Avenue Trail (Planning Effort)

No new update - We continue to assist with the pursuit of trail property acquisitions and funding opportunities, upon request.

October 11, 2022

Gregg Mandsager Interim City Manager
City of West Burlington
122 Broadway Street
West Burlington, IA 52655

Dear Gregg:

Re: July 1, 2022 State Recreational Trails Program Funding Applications

Congratulations and thank you for submitting your State Recreational Trails Program funding application for the July 1, 2022 funding cycle. We received 29 applications for review. On October 11, 2022, the Iowa Transportation Commission approved funding assistance for the following eight projects. You will be required to sign a project agreement with the Iowa Department of Transportation (DOT) prior to incurring reimbursable costs.

Raccoon River Valley Trail to High Trestle Trail Connector Phase V (Dallas County Conservation Board)	\$ 400,000
Heart of Iowa Nature Trail from 610th Avenue to 620th Avenue (Story County Conservation Board)	\$ 225,000
West Union to Echo Valley State Park (West Union)	\$ 581,350
Gear Avenue Trail Extension Phase II (West Burlington)	\$ 345,357
Eldora Trail Expansion (Eldora)	\$ 397,000
Glenwood Trail (Glenwood)	\$ 200,000
Carlisle Connection Trail (Des Moines)	\$ 400,000
Great Western Connector Trail (Manning)	\$ 200,242

The next State Recreational Trails Program grant application cycle is scheduled for July 1, 2023. Application forms and information are available on the Iowa DOT's website at: https://iowadot.gov/systems_planning/Grant-Programs/-Federal-and-State-Recreational-Trails. You may also contact me at 515-239-1252 or scott.flagg@iowadot.us.

Sincerely,



Scott Flagg
Federal and State Trails Program Manager

SF:plr

FY 23-24 BUDGET CALENDAR

(Using Regular Council Meeting Date and 1 Special Council Meeting on Feb 22)

REGULAR COUNCIL MEETING	WORK SESSION & SPECIAL MEETING	STAFF ONLY DATE	ACTION
	JAN 25		<ul style="list-style-type: none"> Budget Work Session #1 (Power Point Presentation and Start Budget Review)
FEB 1			<ul style="list-style-type: none"> Regular City Council Meeting & Budget Work Session #2 Set PH on Max Levy for Feb 22 (Special Meeting)
		FEB 6	<ul style="list-style-type: none"> Send PH Notice on Max Levy to DMC News on Feb 6 Publish PH Notice in DMC News on Feb 9 (13 days prior to PH)
	FEB 8		<ul style="list-style-type: none"> Budget Work Session #3
FEB 15			<ul style="list-style-type: none"> Regular Council Meeting & Budget Work Session #4 Wrap Up
	FEB 22		<ul style="list-style-type: none"> Special Council Meeting & Budget Work Session #5 Extra Hold PH on Max Levy Approve Resolution setting Max Levy Set PH Date on Proposed Budget for Mar 15
		FEB 27	<ul style="list-style-type: none"> Send PH Notice for Budget to DMC News on Feb 27 (Reminder – Council can adopt Budget with Levy Rate lower than published rate, but not higher) Publish in DMC News on Mar 2 (13 days prior to PH)
MAR 1			<ul style="list-style-type: none"> Regular Council Meeting & Budget Work Session #6 Extra Could set PH Date for a Special Council Meeting
	MAR 8		<ul style="list-style-type: none"> Budget Work Session #7 Extra (Last Work Session before Hearing & Adoption)
MAR 15			<ul style="list-style-type: none"> Hold PH on Proposed Budget Approve Resolution Adopting Budget for FY 22-23
	MAR 22		<ul style="list-style-type: none"> Special Council Meeting to adopt Budget –ONLY IF NECESSARY
		MAR 30	<ul style="list-style-type: none"> Certify Budget with DMC Auditor

Nov 7 – 11 Angie out of the office

Jan 13 – 22 Gregg out of the office

WEST BURLINGTON POLICE

Incident Analysis

Most Severe Offense

09/01/2022 thru 10/10/2022

Offense	Total Number of Incidents			Cleared By							
	Reported	Unfounded	Actual	Arrests		Exceptional			Clear	Inactive	Active
				Adult	Juv	Adult	Juv	Other			
SIMPLE ASSAULT	2	0	2	0	2	0	0	0	2	0	0
DOMESTIC VIOLENCE	1	0	1	1	0	0	0	0	1	0	0
BURGLARY/B&E	3	0	3	0	1	0	0	0	1	1	1
SHOPLIFTING	26	0	26	20	3	0	0	0	23	1	2
THEFT FROM BUILDING	1	0	1	0	0	0	0	0	0	0	1
THEFT FROM VEHICLE	2	0	2	0	0	0	0	0	0	2	0
OTHER THEFT	1	0	1	0	0	0	0	0	0	1	0
MOTOR VEHICLE THEFT	1	0	1	0	0	0	0	0	0	1	0
SWINDLE/CONFIDENCE	1	0	1	0	0	0	0	0	0	1	0
VANDALISM	1	0	1	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	2	0	2	0	2	0	0	0	2	0	0
DRIV UNDER INFLU	1	0	1	0	0	0	0	0	0	1	0
DRUNKENESS	1	0	1	1	0	0	0	0	1	0	0
TRESPASSING	3	0	3	2	0	0	0	0	2	0	0
ACCIDENT TRACS IMPORT	3	0	3	0	0	0	0	0	3	0	0
ANIMAL BITE	1	0	1	0	0	0	0	0	0	1	0
DEATH INVESTIGATION	1	0	1	0	0	0	0	0	0	0	1
DRIV WHILE BARRED	1	0	1	1	0	0	0	0	1	0	0
DRIVING WHILE REVOKED	1	0	1	1	0	0	0	0	1	0	0
INFORMATION ONLY	1	0	1	0	0	0	0	0	0	1	0
MOVING VIOLATIONS	1	0	1	0	0	0	0	0	0	1	0
RESTRAINING ORDER	2	0	2	2	0	0	0	0	2	0	0
UNATTENDED DEATH	1	0	1	0	0	0	0	0	0	1	0
Totals:	58	0	58	28	8	0	0	0	40	11	6
% of Reported Cases:		0%	100%	48.3%	13.8%	0.0%	0.0%	0.0%	69.0%	19.0%	10.3%
% of Cleared Cases:											
% of Actual Cases:											