

City Administrator & Staff Update

2023.10.20

- Annual Evaluation: The annual evaluation form will be sent via separate email. Thanks!
- Riverside LED Sign: \$35,000 in 2012. Nesper Sign out
- of Cedar Rapids made the sign.
- **Stormwater:** Attached is the PowerPoint on stormwater. If too large, it will come via link or separate email.
- **Retail:** I have started talking to two companies that work with communities on appropriate retail. I'll have more info in the near future. May be something to bring forward and consider. More to come...
- **Fiber to the Home (and Business):** Burlington is just starting a conversation on fiber with another provider and the company has reached out to West Burlington. I'll provide some initial information for them to review.
- **Vacation:** Reminder vacation next week. Available by cell or email. Otherwise, please contact Kelly for immediate assistance.
- Malls: https://communityplaymaker.com/features/macons-mall-makeover/
- Chamber/GGB ED Contributions: I was asked about area GGB contributions. Please see below.
 - Burlington: In the previous cycle, Burlington was in for \$75,000 over five years (\$15,000 each year). The ask this year was for \$100,000 over the next five years. The city council has not agreed to funding for the 2023 2028 cycle.
 - Des Moines County: \$10k/yr. We have not made a decision on next year yet. We're waiting to see what HF718 does to our taxable values.
 - Mediapolis: \$10,000 over 5 years last round and approved \$15,000 over 5 years for this next round.
 - Danville: We did not contribute anything and probably will not again in the future. No request for the current round of funding.

IT (Newberry)

This week was about performing updates and starting to tackle the long list of vulnerabilities we have. I have a support ticket into Tyler as their content manager has sever vulnerabilities that include remote code execution vulnerabilities. So hopefully they have a patch for it. This week we also got the new computer set up for the building inspector as well as a larger monitor

for plan reviews to make the inspection of digital plans that much easier for him. This week we successfully entered phase II of deployment of crowd strike with the state and their 24/7 Security Operations Center. In two weeks, we will be at full deployment. At phase II we go with the full deployment on ten computers. I have chosen the ten computers and if everything goes successfully, we will enter full deployment in two weeks. I got back the Dark Trace pricing, and we will need to go over that together to see if it is something we want to add to our security stack. I also spent this week auditing and securing unsecure ethernet ports at city hall. Over the years we had some configuration changes that needed to be addressed. If you have any questions, feel free to contact me.

Police/Fire (Logan)

Vacation

City Clerk (Fry)

Conference

Finance (Moore)

- This week I have worked to audit/verify the undesignated TIF fund balance.
- Attending IMFOA.
- Please see the attached <u>budget PowerPoint</u>.

Public Works (Brissey)

- Water lab-
- Sewer lab
- Lift station rounds.
- Parks and Broadway trash and recycling
- Pool maintenance
- Locates.
- Service trucks and Squad cars
- Sign maintenance
- Hauling brush
- Mowing parks, city, properties, and medians.
- Trimming trees
- Backhoe and dump truck training for new higher
- Park clean up and maintenance and pool maintenance.
- Working on storm water plan.
- Working on side walks
- Started working on budget in spare time ha.

House File 718 Budget Changes, Annual Financial Report, and Annual Urban Renewal Report

IMOFA Fall Conference 2023 October 18, 2023





HOUSE FILE 718 BUDGET CHANGES

Division II – City Rate Consolidation

- Sets the max rate for this combined levy at \$8.10 in future years
- Consolidates several General Fund levies and the Emergency levy into a combined general fund levy
- Provides a mechanism for levy rate to be reduced if non-TIF taxable growth triggers are met or exceeded
- Goal is to bring all levies back under or to the \$8.10 max rate over time



Division II – City Rate Consolidation (cont.)

- Regular General
- Emergency
- Contract for Use of Bridge
- Rent / Ins / Maintenance Of Nonowned Civic Center
- Operation & Maintenance of Owned Civic Center
- Planning of San. Disposal Project
- Levy Improv. Fund in Special Charter City
- Inst. / Vocal Music Groups

- Memorial Building
- Symphony Orchestra
- Cultural / Scientific Facilities
- County Bridge
- Border River Bridges
- Aid to Non-Gov Transit Company
- Maintain Gift/Devise Institution
- City EMS
- Support Public Library



Rates Not Affected by HF718

- Operation & Maintenance of Publicly-owned Transit (\$0.95000)
- Aviation Authority (\$0.27000)
- Liability, Property/Casualty & Selfinsurance (Amount Necessary)
- Support of Local Emergency Management Commission (Amount Necessary)
- Capital Improvement Reserve (\$0.67500)
- Debt Service (Amount Necessary)

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW			(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
	8.50499	Combined General Fund			5		0	43	0.00000
		Non-Voted Other Permissible Levies							
12(10)		Opr & Maint publicly owned Transit			7		0	45	0.00000
12(14)		Aviation Authority (under sec. 330A. 15)			- 11		0	49	0.00000
12(17)	Amt Nec	Liability, property & self insurance costs			14		0	52	0.00000
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.			462		0	465	0.00000
		Voted Other Permissible Levies							
28E.22	1.50000	Unified Law Enforcement			24		0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)			25	0	0		
384.1	3.00375	Ag Land			26		0	63	0.00000
		Total General Fund Tax Levies (25 + 26)			27	0	0		Do Not Add
		Special Revenue Levies							
384.6	Amt Nec	Police & Fire Retirement			29		0		0.0000
		FICA & IPERS (if general fund at levy limit)			30		0		0.0000
Rules	Amt Nec	Other Employee Benefits			31		0		0.0000
		Sub Total Special Revenue Levies (29,30,31)			32	0	0		
			Valuation						
386	As Req	With Gas & Elec		Without Gas & Elec					
	SSMID 1 (A)	0	(B)	0	34		0	66	0.0000
	SSMID 2 (A)	0		0	35		0	67	0.00000
	SSMID 3 (A)	0	V-7	0	36		0	68	0.0000
	SSMID 4 (A)	0	(B)	0	37		0	69	0.0000
	SSMID 5 (A)	0		0	555		0	565	0.0000
	SSMID 6 (A)	0	(B)	0			0	566	0.0000
	SSMID 7 (A)	0	V-7		1177		0	1179	0.0000
	SSMID 8 (A)	0	(B)	0	1185		0	1187	0.00000
		Total Special Revenue Levies			39	0	0		
384.4		Debt Service Levy 76.10(6)			40	0	0	70	0.00000
384.7	0.67500	Capital Projects (Capital Improv. Reserve)			41		0	71	0.00000
		Total Property Taxes (27+39+40+41)			42	0	0	72	0.00000



Division II – City Rate Ratchet Down (cont.)

- Provides a mechanism for levy rate to be reduced if non-TIF taxable growth triggers are met or exceeded
- Goal is to bring all levies back under or to the \$8.10 max rate over time
- Reduces levy by constraining growth by 2% or 3% each year, depending on the trigger hit
 - Non-TIF taxable growth under 3%, no reduction
 - Non-TIF taxable growth over 3% but less than 6%, 2% reduction factor applied
 - Non-TIF taxable growth over 6%, 3% reduction factor is applied



Calculation of Ratcheting Mechanism

- (Current Year CGFL requested dollars/(Current Year non-TIF taxable * reduction percentage))*1000 = Budget Year CGFL Rate
- Budget Year CGFL * (Budget Year non-TIF taxable/1000) = Budget Year CGFL revenue

	FY2024-2025 Regular Non-TIF w/ G&E	FY 2025-2026 Regular Non-TIF w/ G&E	FY 2026-2027 Regular Non-TIF w/ G&E	FY 2027-2028 Regular Non-TIF w/ G&E
Current Non-TIF Taxable Value	3,406,697,589	3,920,967,075	3,987,929,569	4,160,954,005
st. Budget Year Non-TIF Taxable Value	3,920,967,075	3,987,929,569	4,160,954,005	4,232,298,925
Estimated Growth Percentage	15.0958%	1.7078%	4.3387%	1.7146%
Current ACGFL Rate	\$6.34138	\$6.15668	\$6.15668	\$6.03596
Current ACGFL Requested Dollars	\$21,603,178	\$24,140,140	\$24,552,406	\$25,115,352
Growth Limitation	3%	0%	2%	0%
Budget ACGFL Rate	\$6.15668	\$6.15668	\$6.03596	\$6.03596
Budget ACGFL Requested Dollars	\$24,140,140	\$24,552,406	\$25,115,352	\$25,545,987
Revenue Increase / Decrease	\$2,536,962	\$412,266	\$562,946	\$430,635
Revenue Increase / Decrease %	11.7435%	1.7078%	2.2928%	2.2928%



Budget Process Changes

- New budget submission deadline of April 30
 - Applies to all local governments who issue a tax
- New mailing directly to property owners is required
 - Requires cooperation between local governments, County Auditor, and DOM
- New hearing on full property tax rate is required
 - Must have its own publication/posting and included in the mailed notice
 - Hearing must be separate and distinct from other hearings and other city budgets
- Budget adoption hearing & resolution still required prior to budget submission



Division X – Budget Notice Mailing Process

- Creates new Code of Iowa Section 24.2A, which requires a notice showing the proposed city, county and school property tax rates and revenues for the budget year be mailed to each taxpayer by March 20
- Cities, counties, and schools are required to provide certain information to the County Auditor by March 15 each year
 - We request that cities instead have this done by March 5, so that the County Auditor has time to work with their mail services to get mailings out



Budget Notice Mailing – Necessary Information

- Cities must provide the following items:
 - Total Current Year Tax Rate and Dollars (DOM Provides)
 - Proposed Budget Year Tax Rate and Dollars
 - If there is an increase, an explanation of the reasons for the increase, detailing specific purposes or programs
 - An example of the tax impact on a residential and commercial property (DOM Provides)
 - Percentage of current year property tax rate in relation to other levy authorities (DOM Provides)
 - Time, Date and Place of hearing on this proposal



Division X – Mailed Budget Notice

- Mailed notice must include:
 - Current rate and revenue
 - Effective rate for budget year if no further revenue was requested
 - Proposed revenue and total rate for budget year

Ankeny City Public Hearing on Proposed Property Taxation for Fiscal Year July 1, 2023 – June 30, 2024

Date: Time: Location:

Telephone: Internet Details:

	Current Property Tax	Current Tax Rate	Effective Tax Rate	Proposed Prop Tax	Proposed Tax Rate
General Non-Ag	45,066,675	9.90000	9.46316	47,150,268	9.90000
Ag Only	13,000	3.00375	2.69603	14,484	3.00375

Any SSMID taxes excluded from Current and Proposed amounts.

Reasons Proposed Property Tax exceeds the Current Property Tax:



Division X – Mailed Budget Notice

- Mailed notice must include (cont.):
 - A breakdown of the consolidated rate by the authority that receives the property tax dollars

Taxing District: 770003 – ANKENY CITY/ANKENY SCH

Taxes currently levied within named taxing district. TIF included where applicable.

Taxing Authority	Non-TIF Property Tax	TIF Tax	Total Property Tax	Authority % of Tax
Ankeny School	49,591,766		49,591,766	45.00%
Polk County	19,693,254		19,693,254	17.87%
Ankeny City	28,793,902		28,793,902	26.13%
All Others	12,123,890		12,123,890	11.00%



Division X – Mailed Budget Notice

- Mailed notice must include (cont.):
 - A breakdown of the change in taxes to be paid in the budget year on a residential and commercial property with an actual value of \$100,000

Examples for allocation of taxes for a property with a value of 100,000 in both the Current year and Budget year:

Residential Property:

Taxing Authority	Tax Using Current Tax Rate	Tax Using Proposed Tax Rate	% Difference
Ankeny School	1,705.08	1,669.60	-00.32%
Polk County	677.10	677.10	00.00%
Ankeny City	990.00	990.00	00.00%

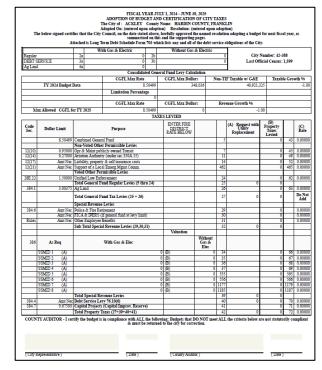
Commercial Property – Note the first 150,000 of Commercial property has the same taxation basis as Residential:

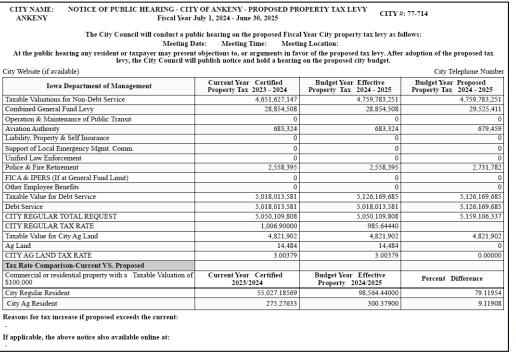
Taxing Authority	Tax Using Current Tax Rate	Tax Using Proposed Tax Rate	% Difference
Ankeny School	1,705.08	1,669.60	-00.32%
Polk County	677.10	677.10	00.00%
Ankeny City	990.00	990.00	00.00%



Division X – Budget Notice Mailing Process

- Cities will be required to provide the information needed for the hearings through the DOM system
 - This will be accomplished by completing the Property Tax and Proposed Tax Rate pages of the city budget in the online system







Division X – Proposed Tax Notice Hearing

- In addition to the mailed statement of proposed tax rates / revenues and hearing information, an additional notice of public hearing for the proposed property tax hearing must be completed
 - Takes the place of the Max Levy Hearing and Resolution process
 - Built into the city budget forms
 - Must be published or posted not less than 10, nor more than 20 days prior to the date of the hearing
 - 201 and above in population must publish in a newspaper
 - 200 and below in population must post in three locations



Division X – Proposed Tax Notice Hearing

- Proposed Tax Hearing must be stand-alone
 - The hearing must have its own meeting
 - No other city business can be discussed in the meeting at which the hearing takes place
- No resolution required, only a hearing on the full proposed tax rate
- Notice must be posted to website and social media on the same date that the publication or posting is made



Division X – Proposed Tax Notice Hearing

- Budget adoption hearing and resolution process does not change
 - Budget adoption hearing date cannot be set until the Proposed Tax Hearing has be completed
 - A hearing date for the budget adoption hearing can be set the same night as the proposed tax hearing, so long as it is at a separate and distinct hearing



Other Changes City Affecting Budgets

- Division V Homestead Credit & Exemption
 - Retains the homestead credit and adds a homestead exemption for individuals 65 and over
 - AY2023 / FY2025 an exemption of 3,250
 - AY2024 / FY2026 and forward, an exemption of 6,500

- Division VI Military Exemption
 - Increases the military exemption to 4,000 for AY23 / FY25 and after
 - Current military exemption is 1,852



Budget Planning Tools

- Sample Budget Timeline
 - Showing an example of how the budget timeline could look for the new process
- CGFL Estimation Tool
 - Tool allowing a multi-year estimation of CGFL for a city
 - Will require a city to make its own assumptions about taxable valuation growth
- Both of these will be available within the next week via email and then posting to https://dom.iowa.gov/cities



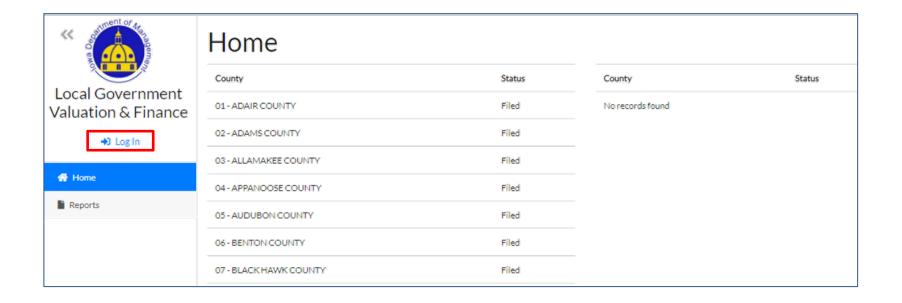


ANNUAL FINANCIAL REPORTS

- The AFR is a statement of the revenues, expenditures, and balances of each fund in a city for the fiscal year completed the previous June 30
 - The AFR currently being completed covers activity from July 1, 2022 through June 30, 2023
- Due December 1 every year
 - The budget process for the next fiscal year cannot be started until the prior year's AFR is completed and submitted

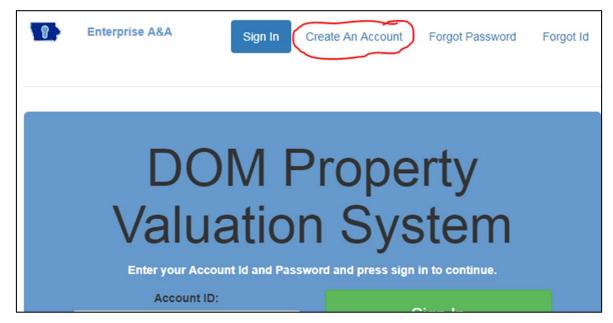


- Report is to be completed online at the DOM budget and AFR website
 - https://dom-localgov.iowa.gov





- Must login with an assigned A&A username and password from the State of Iowa
 - Ends in @iowaid
 - Can be requested through a self-guided process on the login page





- Once an account has been set up, you will need to contact Ted Nellesen at DOM to get your account connected to your city
 - Need to provide your username and the city that you want to be linked to your account
 - This will also link the budget to your account





- Most accounting software will have a year-end report that can be matched to the AFR
- If your city does not use accounting software with a handy yearend report package, the chart of accounts can also be used as a guide
 - Which column to put the revenue in can be found by fund number

001-099	100-124, 145-199	125	200-299	300-399	500-599		600+
General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)

- Which line a revenue goes on is also decipherable if the COA is used
 - Revenue Source code last for digits of a revenue line item
- Property Tax lines are 4000 4030
 - TIF is 4050
- Other City Taxes lines are 4060 4090
- Licenses and Permits are 4100 –
 4199
- Use of Money and Property is 4300 – 4399

- Intergovernmenal
 - Federal is 4400 4420
 - RUT is 4430 4432
 - State is 4440 4464
 - Local is 4465 4485
- Charges for Fees and Services is 4500 4599
- Miscellaneous is 4700 4799



- Expenditures by COA to the AFR
 - Use the Department Code middle three or four digits of account number
- Public Safety lines are 110 199
- Public Works lines are 210 299
- Health and Social Services lines are 310 – 399
- Culture and Recreation lines are 410 499
- Comm. and Econ. Development lines are 510 599

- General Government lines are 610
 699
- Debt Service lines are 710
- Capital Projects lines are 750
- Business Type / Enterprise lines are 810 899



Annual Financial Report – All Funds P1

- Serves as a summary of the financial position of the city at the beginning and end of the fiscal year
- Budget column is populated from the adopted budget or final amendment of the budget year in the online system
 - Make sure that all prior year amendments have been certified in the system before starting the AFR
- Must be signed by the Mayor and a city staff member
 - Usually the city clerk, finance officer or city manager



Annual Financial Report – Revenues P2

- Property Taxes
- Other City Taxes
 - Franchise fees
 - Gaming taxes
 - Just taxes earned from gaming, not revenue from casino-related grants These go under miscellaneous revenues on Revenues P4
 - Hotel/Motel Tax
 - Local Option Sales Tax
 - Should be deposited into the Special Revenue Fund (121) and then dispersed from there
- Licenses & Permits



Annual Financial Report – Revenue P2

- Use of Money and Property
 - Interest from bank accounts and investments
 - Rents and Royalties
 - Rent earned from land, buildings, and equipment owned by the city
- Federal Grants & Reimbursements
 - Community Development Block Grants (CDBGs) from IEDA should be recognized here
 - Federal money that is administered by the State
 - ARPA revenues go on line 27 Federal Grants



Annual Financial Report – Revenue P3

- Road Use Taxes
 - Can only be entered in the Special Revenue Fund
- Other State Grants & Reimbursements
 - State library, REAP grants, IDOT grants, IFA & IEDA dollars that are not federal passthrough dollars
 - Commercial / Industrial Replacement dollars go on line 54
 - Beginning in FY2024 Business Property Tax Reimbursements will also go on line 55
 - For FY2023 it is still counted as property tax dollars and can be included on Revenue P2 with the property taxes



Annual Financial Report – Revenue P3 & P4

- Local Grants & Reimbursements
 - County Library dollars go on line 63 or 64
 - Township fire/EMS dollars go on line 65 or 66
- Charges for Fees and Service
 - Split between Revenue P3 and P4
 - Be sure to recognize revenue in the proper column, as revenue is allowed to be entered in most columns by the system
 - Landfill/Garbage revenue is General fund if the city does not own the means of pick or disposal



Annual Financial Report – Revenue P4

- Charges for Fees and Service (cont.)
 - Fire, ambulance and police service fees are entered on lines 90, 92 and 93
 - This does not include fines imposed by the police These go on line 111 Fines under the Miscellaneous section
- Special Assessments
 - Revenue gained from project costs for a public project being assessed to the citizens who live closest to the improvement



Annual Financial Report – Revenue P4

Miscellaneous

- Contributions / Donations / Grants from non-governmental sources
 - Grants from RECs, regional economic development agencies, willed gifts
 - Donations to fire or library from citizens or tax-exempt "friends of" fundraising orgs
- Sales of Merchandise
 - Concessions, apparel
- Fines
 - All city fines, including public safety fines



Annual Financial Report – Revenue P5

- Proceeds of Long Term Debt
 - Money borrowed from and outside source that will have to be repaid
- Proceeds of Capital Asset Sales
 - Money gained from sale of real estate and major equipment
- Beginning fund balance must be hand entered on line 134 each year



Annual Financial Report – Expenditures

- Expenditures should be entered by department and fund expended from
- Debt Service
 - GO payments must show as paid from the Debt Service fund on lines 71-73
 - Non-GO debts can be shown out of the fund that paid for them on lines 71 – 73 or on the Business Type Activities Debt Service lines of Expenditures P8 for payments made from the Proprietary fund



Annual Financial Report – Expenditures

- Proprietary Expenditures
 - Entered on Expenditures P8
 - Separate the yearly expenditures and enter those as "Current Operation"
 - Separate the payments made toward one-time project costs and enter these as "Capital Outlay"
 - Large improvement project costs
 - Capital purchases of land and equipment
 - Payments of debt directly from the Proprietary fund should go on "Debt Service" under the appropriate department



Annual Financial Report – Other P10

- Part III Payments to Other Governments
 - Amount paid to other local governments and/or the State for services rendered to the city
- Part IV Wages and Salaries
 - Enter the gross amount of wages for all city employees
 - Full pay of employees prior to withholdings for insurances and taxes
- Part VII Cash and Investment Assets as of June 30
 - Enter the balance of all bank accounts and investments of the city as of June 30
 - Divide the balance out by level of encumberance



Annual Financial Report – Other P10

- Part V Debts Outstanding, Issued, and Retired
 - Principal balances should be aggregated in rows based on what the proceeds were used for
 - Debt Outstanding July 1 principal balances as of July 1
 - Issued new principal added during the FY
 - Retired principal paid of during the FY
 - General Obligation / TIF Revenue / Revenue / Other
 - Ending principal balance after payments were made during FY
 - Enter the remaining principal under the column labeled with the revenue source that will repay the debt
 - Interest Paid This Year Interest payment made for the debt during FY



HF718 Change to AFR

- Change effective for FY2025 AFR
- Requires enhanced reporting of outstanding debts
 - Itemized list of debt outstanding
 - Rate range for the debt
 - Amount of debt issuance
 - Amount of debt outstanding
 - Purpose of the debt
 - How approved election or council action



AFR Submission

- Report must be submitted by December 1
- Must be published or posted before it is submitted
 - 201 and above in population must publish in a newspaper
 - 200 and below in population must post in three locations
- Should be presented to council
 - Not required but is best practice
 - Council does not need to take action on the AFR
- Signed All Funds P1 and Proof of Publication or Posting Affidavit must be uploaded or mailed to AOS





ANNUAL URBAN RENEWAL REPORT

AURR Basics

- Due December 1
- A report of the Urban Renewal and TIF activity of a city for the previous fiscal year
 - Due this coming December 1 will be a report of the July 1, 2022 June 30, 2023 activity
- Requires activity reported down to the project level

SAVE OFTEN!



Do I Need to Complete the Report?

- Yes if...
 - -Urban Renewal Area in effect during the fiscal year
 - Even if the URA had no TIF generated in it during the FY
 - Even if no projects or debts existed in the URA for the FY



Useful Sources for Completing the Report

- Urban Renewal Documents
 - Plans
 - Maps
 - Ordinances
- Developer/Rebate Agreements
- Beginning & Ending Cash
- Expenditures by UR Area
- Revenue by tax district
- Bond / Loan Documents & Schedules
- Internal Loan Documents & Schedules

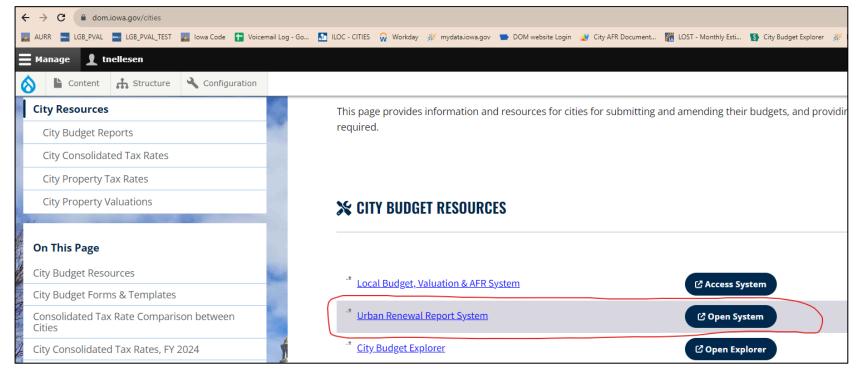
- Project information for each area
 - All projects for which certified debt is still being paid
 - All projects that were active in the UR
 Area during the Fiscal Year.
- LMI Expenditures
 - Expenses that trigger LMI requirement
 - Expenses that fulfill the LMI requirement that was previously certified
- Feasibility Analysis for Public Building Improvement / Construction Projects



Accessing the Report

- https://www.legis.iowa.gov/tif/la
- Link is also available on our website at:

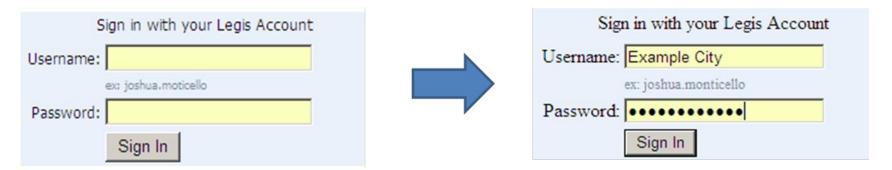
https://dom.iowa.gov/cities





Accessing the Report - Login

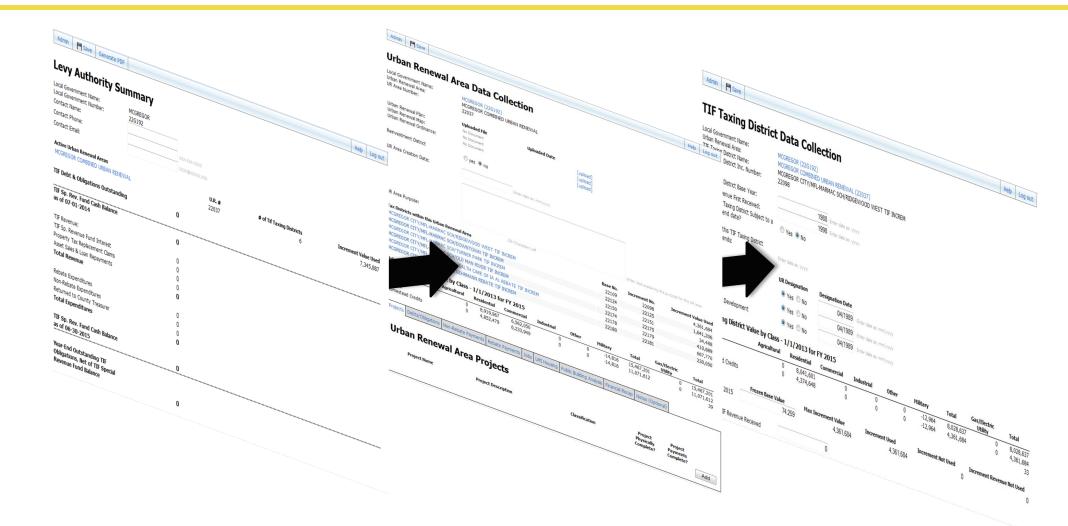
- Username and Password
 - Mailed out in late August by Legislative Services Agency ("LSA")
 - Same credentials as last year
- Email ted.nellesen@iowa.gov if you have not received yours



- One username/password combo allowed per levy authority
- Passwords randomly created and assigned



Navigating the System





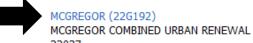


Navigating the System



Urban Renewal Area Data Collection

Local Government Name: Urban Renewal Area: UR Area Number:



Tax Districts within this Urban Renewal Area	Base No.	Increment No.	Increment Value Used
MCGREGOR CITY/MFL-MARMAC SCH/RIDGEWOOD WEST TIF INCREM	22109	22098	4,361,684
MCGREGOR CITY/MFL-MARMAC SCH/DOWNTOWN TIF INCREM	22124	22125	1,641,206
MCGREGOR CITY/MFL-MARMAC SCH/TURNER PARK TIF INCREM	22150	22151	34,488
MCGREGOR CITY/MFL-MARMAC SCH/OLD MAN RIVER TIF INCREM	22174	22175	410,689
MCGREGOR CITY/MFL-MARMAC SCH/HEALTH CARE OF IA AL REBATE TIF INCREM	22178	22179	667,770
MCGREGOR CITY/MFL-MARMAC SCH/GEHRMANN REBATE TIF INCREM	22180	22181	230,050

Urban Renewal Area Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other		Military	Total	Gas/Electric Utility	Total
Assessed	0	8,919,967	6,562,050	0		0	-14,816	15,467,201	0	15,467,201
Taxable	0	4,852,479	6,233,949	0		0	-14,816	11,071,612	0	11,071,612
Homestead Credits										39



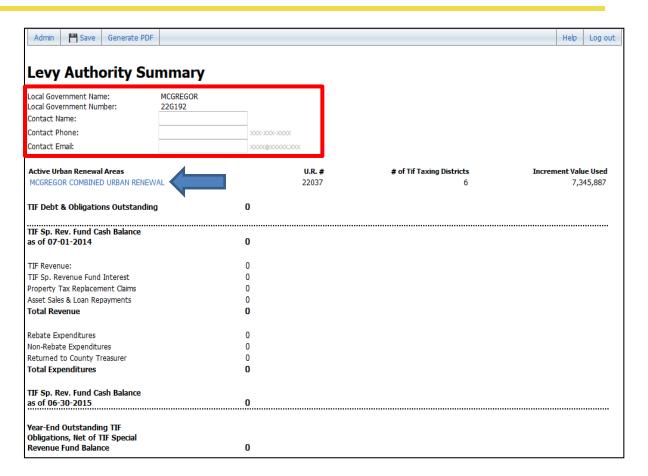
Projects	Debts/Obligations	Non-Rebate Payments	Rebate Payments	Jobs	LMI Housing	Public Building Analysis	Financial Recap	Notes (Optional)





Levy Authority Summary Page

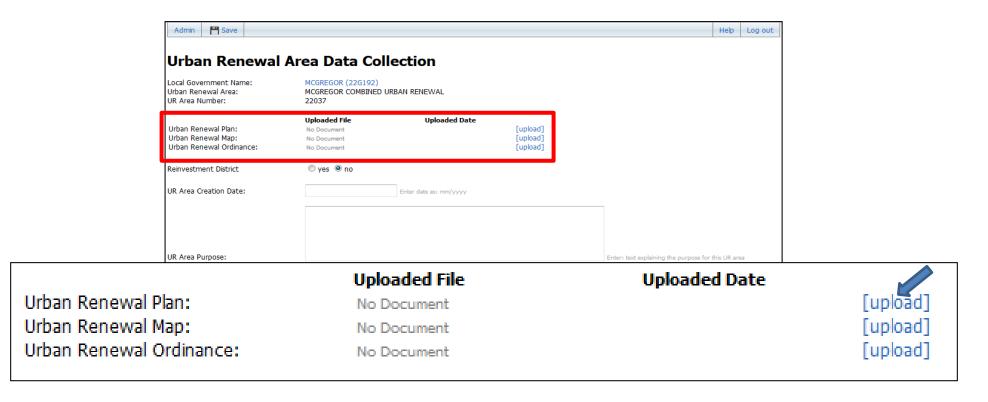
- Contact information for whoever is responsible for answering my questions should be at the top
 - Generally this will be the same as the person that completed the report
- Act as a financial summary page for the entire city, combining data from all URAs within the city
- Click on the URA names to navigate to the Urban Renewal Area Data Collection pages





Urban Renewal Area Data Collection Page

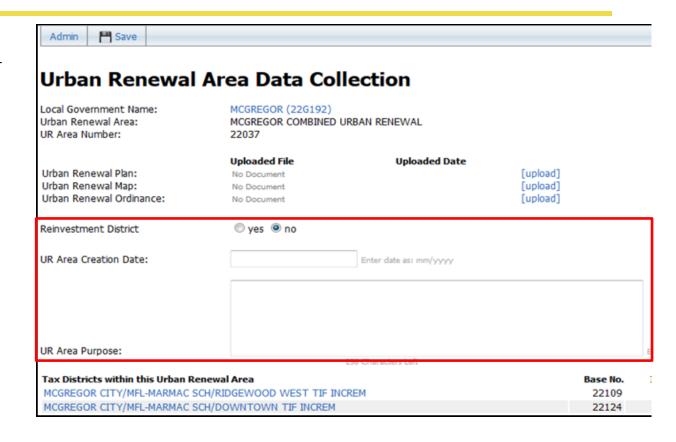
- Main page for entering data
 - URA plan, map, and ordinances are required to be uploaded into the system on this page





URA Creation Date and Purpose

- Select whether this URA is also an IEDA-approved Reinvestment District
- Enter date and month that the original URA plan was approved by city council
- Enter a brief statement of the purpose/goals of the URA plan







TIF Taxing District Data Collection Pages

- TIF revenues are required to be reported by the increment district from which the TIF dollars came
 - Increment districts in the County system will not match DOM numbers, so make sure that you have a crosswalk from the County Auditor
- Districts showing a value under "Increment Value Used" created revenue during the fiscal year
- Click on the blue title of the TIF taxing district to enter the data page

UR Area Purpose:			Enter: text explaining th	e purpose for this UR area
·	256 Characters Left			
Tax Districts within this Urban Renewal	Area	Base No.	Increment No.	Increment Value Used
MCGREGOR CITY/MFL-MARMAC SCH/RID	GEWOOD WEST TIF INCREM	22109	22098	4,361,684
MCGREGOR CITY/MFL-MARMAC SCH/DO	WNTOWN TIF INCREM	22124	22125	1,641,206
MCGREGOR CITY/MFL-MARMAC SCH/TUF	RNER PARK TIF INCREM	22150	22151	34,488
MCGREGOR CITY/MFL-MARMAC SCH/OLD) MAN RIVER TIF INCREM	22174	22175	410,689
MCGREGOR CITY/MFL-MARMAC SCH/HEA	ALTH CARE OF IA AL REBATE TIF INCREM	22178	22179	667,770
MCGREGOR CITY/MFL-MARMAC SCH/GEH	HRMANN REBATE TIF INCREM	22180	22181	230,050



TIF Taxing District Data Collection Page

- Data to be entered:
 - Base will be entered by system
 - FY TIF First Received
 - Enter the FY that the city was first able to gain TIF off of this district, not the first year that the city collected TIF from this district
 - Subject to Statutory End Date?
 - Click yes if this is an economic development increment district subject to an end date under COI 403
 - Enter the year this sunset will occur
 - 21 FYs for commercial / industrial
 - 11 FYs for residential



Yes O No.

O Yes ○ No

04/1989

04/1989

Enter date as: mm/yyyy

Enter date as: mm/yyyy



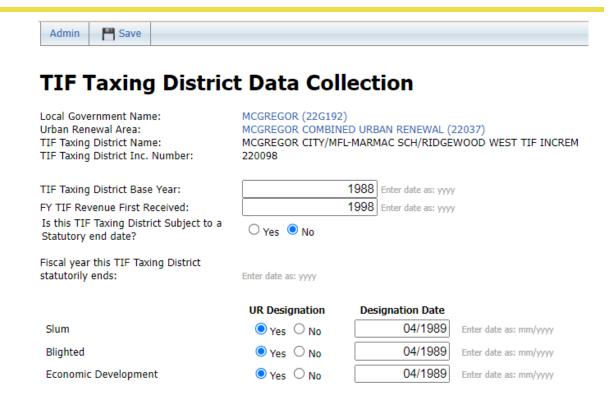


Blighted

Economic Development

TIF Taxing District Data Collection Page

- Data to be entered:
 - Select the designations that apply to this increment district per the URA plan designations
 - Enter the month and year that the designation was made







TIF Taxing District Data Collection Page

- TIF revenue received from this increment district during the fiscal year must be reported
 - "FYXXXX TIF Revenue Received"
 - Enter whole dollars
- An amount higher than 0 under "Increment Used" means dollars were received in this district

		Commercial	Industrial	Other	Military	Total	Utility	Total
0	9,402,222	0	0	0	-7,408	9,394,814	0	9,394,814
0	5,089,444	0	0	0	-7,408	5,082,036	0	5,082,036 32
					Increment	_		ue Not Used
	0 0 rozen Base Value 74,2	0 5,089,444	0 5,089,444 0 rozen Base Value Max Increment Value	0 5,089,444 0 0 rozen Base Value Increment Value Increme	0 5,089,444 0 0 0 rozen Base Value Increment Used	0 5,089,444 0 0 0 -7,408 rozen Base Value Increment Used Increment	0 5,089,444 0 0 0 -7,408 5,082,036 rozen Base Value	0 5,089,444 0 0 0 -7,408 5,082,036 0 rozen Base Value

UR Data Collection – Projects Tab

- All on-going UR projects must be included on the Projects tab
 - On-going means that the project is physically or financially unfinished
 - A project must continued to be reported until the final payment on the debt that financed the project has been paid
- Projects must be added to the AURR once approved





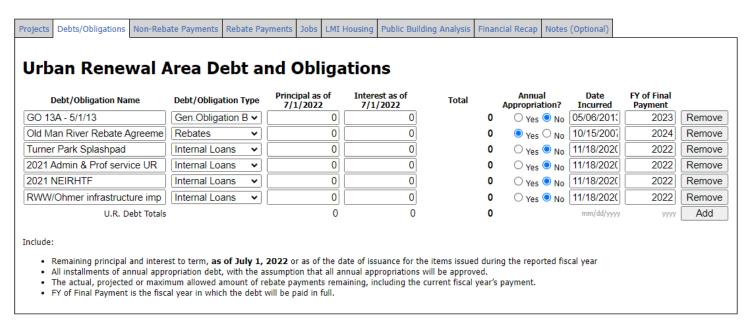
Project Tab – Keys to Remember

- All projects that are in progress must be listed.
- In progress means...
 - Debt which funded the project was incurred during the fiscal year or is outstanding from issuance in a previous fiscal year.
 - Formal action was taken to start the project
 - Physical work was undertaken on a project.
- Projects have two completion targets that must be met in order to no longer be reported:
 - Project work is PHYSICALLY complete
 - Payments for the debt that funded the project are complete
 - Legally defeased bonds are considered as have completed payments
- Will be retained from year to year, will allow editing



UR Data Collection – Debts/Obligations Tab

- All approved debts must be entered, regardless of if they have thus far been certified
- Balances entered should be the amount outstanding prior to any payments in the year being reported





Debts/Oblig. Tab – Keys to Remember

- All of the debt that is reported must be paid or will be paid in a subsequent year by TIF Special Fund revenues Includes outstanding certified debt and...
 - Approved debt which has not yet been certified that is eligible for repayment from TIF revenues
- Rebates must be entered as a debt
- Administrative Expenses must be entered as a debt
 - Administrative Expenses should be an Internal Loan
- All debt input must be tied to a project or multiple projects



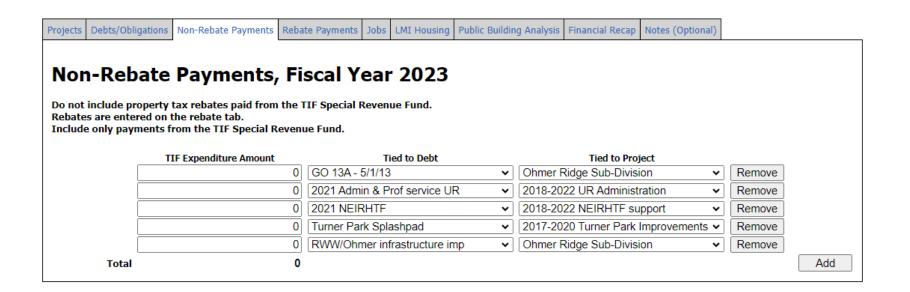
Debts/Oblig. Tab – Keys to Remember

- Principal and interest amounts outstanding for the remaining term of the debt, prior to any payments during FY, should be entered
 - Total amount outstanding to pay debt in full
 - Even for annual appropriation debt!
 - Include fiscal fees with principal of debt if fees have been certified and are paid from TIF revenues
- Will be retained from year to year
 - Can be edited in the future



UR Data Collection – Non-Rebate Payments

- Any payment not made to a developer agreement must be shown
- Payments must be tied to a debt and a project
 - All activity of the URA should be tracked to the project level





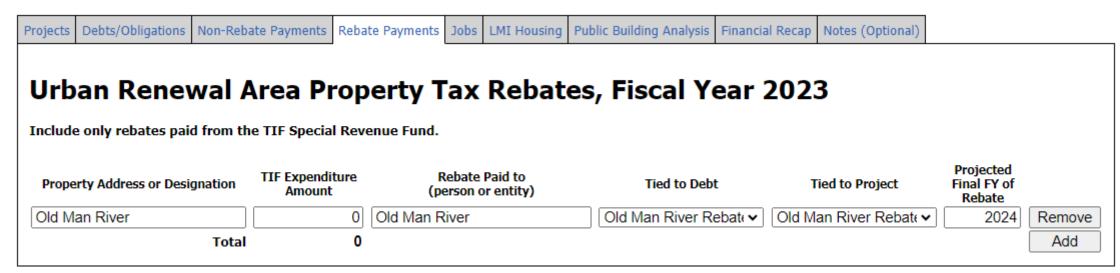
Non-Rebate Expenditure Tracking

- Non-rebate expenditures need to be reported by project in AURR
 - Payments going to debt that has funded several projects in the UR Area
 will need to be pro-rated to the project
 - Calculating the amount of payment:
 - Original Amount of Project / Amount of UR Abated Debt Issued =
 % of payment allotted to the project
 - \$25,000 (Project cost) / \$5,000,000 (UR abated bonds) = 0.5%
 - $0.5\% \times $255,000 \text{ FY}15 \text{ Payment} = $1,275 \text{ (Project portion of payment)}$



UR Data Collection – Rebate Payments Tab

- Any payment made directly to a company, other government or individual must be shown
- Must show who was paid and what property was improved to create the agreement





Rebate Tab – Keys to Remember

- Covers all forms of developer agreements, not just tax rebate agreements
- Amount of payment will need to be re-entered yearly
 - Only show the expenses related to developer agreements for the fiscal year being reported
 - The Rebate/Developer Agreement information aside from payment amount will be retained and will remain editable from year to year



UR Data Collection – Jobs Tab

• Entry on this tab is only required when a developer agreement has a jobs component

- Requires the business requesting support to maintain a certain number

of jobs

Add Job	×
Add Job	
Project Name: Company Name: Date Agreement Began: (mm/dd/yyyy)	
Date Agreement Ends: (mm/dd/yyyy) Number of Jobs Created or Retained: Total Annual Wages of Required Jobs: Total Estimated Private Capital Investment:	
Total Estimated Cost of Public Infrastructure: Select Job Programs	
RISE Program (Department of Transportation) Federal New Market Tax Credits Federal Low-Income Housing Tax Credits Federal Historic Preservation Tax Credits State Historic Preservation Tax Credits Property Tax Full or Partial Exemptions (abatements) Targeted Jobs Withholding Tax Credit	□ Brownfield/Grayfield Tax Credit Program □ New Jobs Tax Credit □ Sales, Service, and Use Tax Refunds and Special Exemptions □ 10% Investment Tax Credit □ RAIL Grant □ Enterprise Zone Program □ High Quality Jobs Program □ Iowa Finance Authority Tax Exempt Bonding
2006 Job Training Tax Credit (Iowa New Jobs Training Program)	Create Cancel



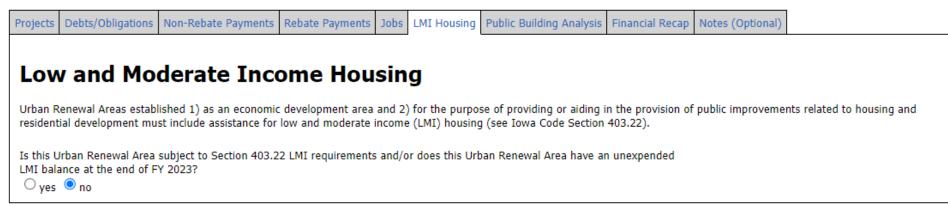
Jobs Tab – Keys to Remember

- Required for agreements that have a job requirement component
- Requires inputting of number of jobs and salary amount
- Requires input of estimated public and private investment in the project
- Will be retained from year to year but can be edited



UR Data Collection – LMI Housing Tab

- Only necessary if levy authority has triggered the LMI requirement within the UR Area
 - Some UR Areas are set up to have all expenses fulfill the LMI requirement
 - Some developer agreements exist in UR Area which serve to fulfill the requirement
- Requires input of two types of expenses
 - LMI triggering expenses in the fiscal year
 - LMI requirement-reducing expenses in the fiscal year

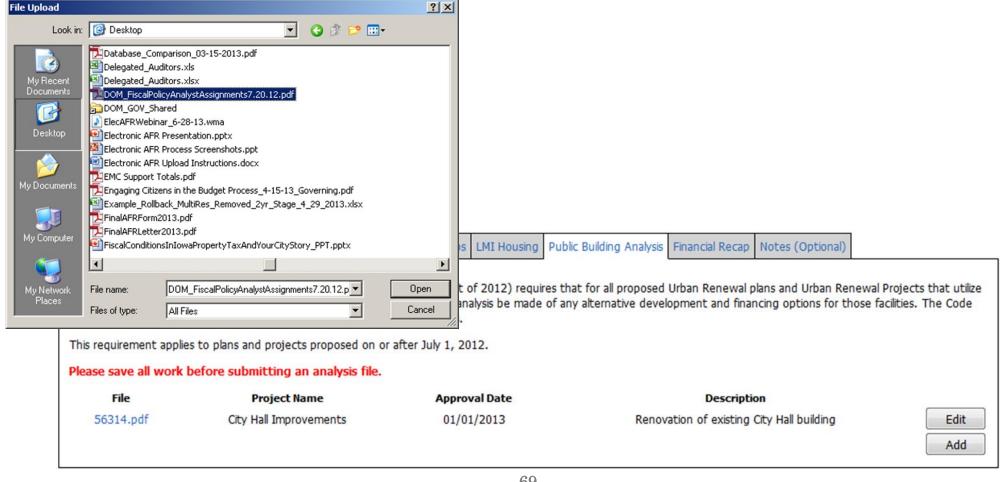






UR Data Collection – Public Building Feasibility Analysis

Completed analysis document must be uploaded into the AURR





UR Data Collection – Public Building Feasibility Analysis

- Must be done prior to engaging in any public building projects using TIF revenues per Code of Iowa 403.5(2)(b)
 - Examples -
 - City Halls / County Admin Buildings
 - Public Pools
 - Community Centers
 - Library
 - Fire / Police Station
- The completion of this analysis must be done prior to sending notification to the affected levy authorities



UR Data Collection – Financial Recap Tab

• Financial Recap serves as a balance statement for the URA

Projects Debts/Obligations	Non-Rebate Paymen	ts Rebate Payments	Jobs LMI Hou	sing Public Building Analysis	Financial Recap	Notes (Optional)	
TIF Sp. Rev. Fund Cash Balance as of 07-01-2014		150,000		125,000	Amount of 07- Restricted for	01-2014 Cash Baland LMI	ce
TIF Revenue:		600,000					
TIF Sp. Revenue Fund Interest		0					
Property Tax Replacement Claims		2,500					
Asset Sales & Loan Repayments		0					
Total Revenue		602,500					
Rebate Expenditures		75,000					
Non-Rebate Expenditures		492,755					
Returned to County Treasurer		0					
Total Expenditures		567,755					
TIF Sp. Rev. Fund Cash B as of 06-30-2015	alance	184,745		157,245	Amount of 06- Restricted for	30-2015 Cash Baland LMI	ce



UR Data Collection – Financial Recap Tab

- Must input beginning balance
- Must input portion of beginning and ending balance that is reserved for LMI requirements
 - LMI balance amount cannot be higher than the total balance for the URA
- May need to enter:
 - Interest earned on fund balance
 - Funds received from asset sales or loan repayments
 - Amount of Comm./Ind. Replacement (Backfill) paid to TIF
 - Amount of TIF Revenue returned to the County Treasurer



UR Data Collection – Notes Tab

- Space allowed for a city to explain anything about the URA that may require further discussion
- Dedicated space at the bottom of the screen to enter the amount of private investment that has also been made in the URA

Projects	Debts/Obligations	Non-Rebate Payments	Rebate Payments	Jobs	LMI Housing	Public Building Analysis	Financial Recap	Notes (Optional)	
		For more information	tion on the us	e of	TIF in our	city, visit www.t	ediswonderfu	l.ted	
								176 Characters	s Left
			Sum of Privat	e Inve	stment Made \	Within This Urban Renewa	al Area during FY	25,000	



Finalizing the Report

• Once the appropriate information has been entered in each URA, click on "Generate PDF" at the top of the Levy Authority

Summary page



• This will create a PDF copy of the report to be put in the council

packets



Finalizing the Report

- Report must be approved by a majority vote of the governing body before being considered complete
- Completion Deadline is December 1st
- Missing the deadline will result in...
 - -Inclusion on report to the Legislature
 - -DOM withholding certification of tax levies
 - LOSS OF PROPERTY TAX DOLLARS!



Finalizing the Report

• Once the council has approved the AURR, log back in and enter the approval date and click on "Submit to Dept. of Management"

Active Urban Renewal Areas	U.I	₹. #	# of Tif Taxing	Districts	Increment Value Used				
MCGREGOR COMBINED URBAN RENEWA	L 22	037		6	7,345,887				
TIF Debt & Obligations Outstanding	3,636,564								
TIF Sp. Rev. Fund Cash Balance				7-01-2014 Cash Balar	ісе				
as of 07-01-2014	Saved Successfully		×	or LMI					
TIF Revenue:									
TIF Sp. Revenue Fund Interest	Report submitted to DON	Report submitted to DOM successfully							
Property Tax Replacement Claims									
Asset Sales & Loan Repayments									
Total Revenue		l	Close						
Rebate Expenditures	75,000								
Non-Rebate Expenditures	492,755								
Returned to County Treasurer	0								
Total Expenditures	567,755								
TIF Sp. Rev. Fund Cash Balance as of 06-30-2015	184,745	157,245	Amount of 06 Restricted fo	5-30-2015 Cash Balar or LMI	nce				
			•••••••						
Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance	2,884,064								
Governing Body Approval Date	09/11/2015 Enter date as: mm/dd	Delete Approval	Date						
Levy Authority PDF:	TIF-22G192-2013_09-11-2015.pdf Approved	Delete PDF	F Report						





TED NELLESEN

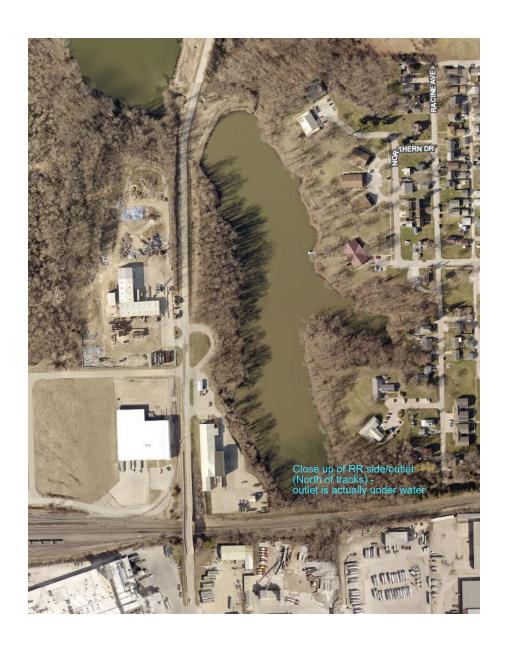
(515) 281-3705 TED.NELLESEN@IOWA.GOV

City of West Burlington Stormwater Issues & Impacts 2021-2023

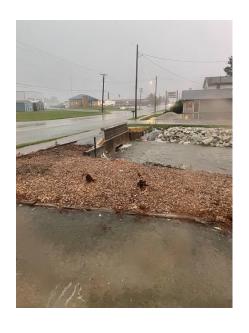
Stormwater Issues
Key Areas of Concern

Luers Park and Surrounding Areas of Concern

Luers Park Railroad North Outlet



2021 Storm











Agency Street





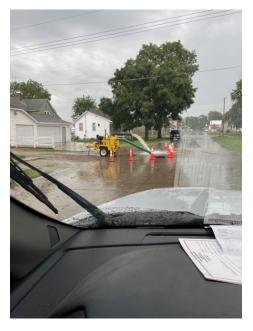
Pennington Street



Community Park

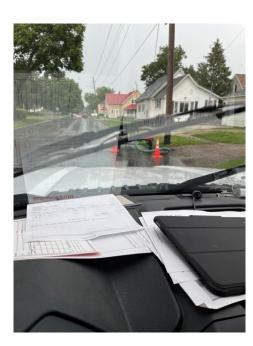






Pumping Operations throughout City







Historical Photos – 1930s, 1950s





Historical Photos – 1960s, 1970s





Historical Photos – 1980s, 1990s





Historical Photos – 2010, 2015, 2021







February 2020



North side of Railroad Tracks (opposite of Luers Park) - Outfall Pipe and Sandbar leading to Lake







North side of Railroad Tracks (opposite of Luers Park) -Sandbar leading to Lake



August 2023



Ideal Ready Mix Tunnel and Conveyor



Ideal Ready Mix and Inlet on South side of Railroad Tracks

September 11, 2023 (.5 inches of rain)







Luers Park

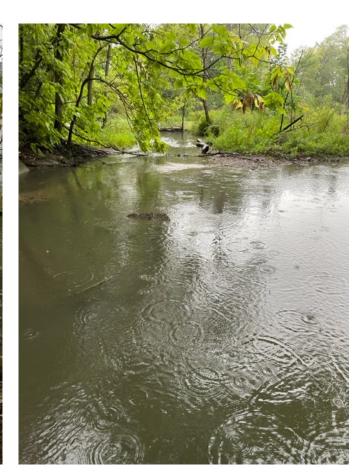


Luers Park and Outfall Pipe of North Side of Railroad Tracks









North Outfall of Railroad Tracks

September 19, 2023
(Note: Several Days
Following .5 inch rain
and Lake Equalized
Again)













Started Pumping Down on the North Side of Tracks







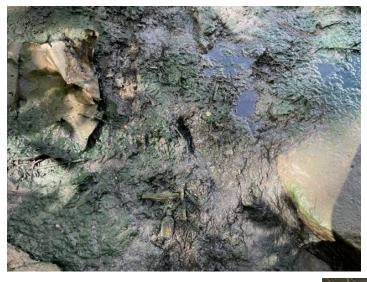














Photo from top of Outfall Pipe from the the Railroad Tracks Looking towards the Lake



Outfall Pipe Exposed



Photo from the Center of Outfall Pipe from the the Railroad Tracks Looking towards the Lake



Side Side o Tracks -Before and After Pumping Completed on the North Side of Tracks





South Side of Tracks Looking North Through Culvert