



City Administrator & Staff Update

2024.01.19

- **Special meeting:** Reminder that we have a special meeting at 10am on Tuesday to act on the Resolution of Support for the STBG Mt. Pleasant Street Funding application.
- **Budget:** Iowa League of Cities Budget PowerPoint is attached for your reference/information.
 - Draft proposed budget PowerPoint – incomplete but I thought that I would give it to you in advance to review. The Highlighted sections are being updated.
 - Date change: Budget meeting on 2/14 moved to 2/15.
 - Please see the franchise fee info that I sent out earlier and touch on at the end of the PowerPoint and well as the info included on water rates.
- **Mt. Pleasant Street Phase 3 & 4: STBG:** Bolton & Menk has been assisting me with the STBG application for Mt. Pleasant Street. The application will be submitted on Friday following action of the STBG resolution Tuesday. \$1.5M is available for FY 27/28.
 - Defense Funding: I will be participating in a webinar related to the defense funding opportunity for Mt. Pleasant Street as well. See the attached FAQ.
- **Stormwater:** We are submitting for FEMA funding via IDNR for Stormwater projects. We requested \$200,000 but it sounds like there is around \$170,000 left. We hope to see IDNR include this request in their funding request to FEMA.
- **Snow:** Attached are some of the FB and Instagram stats related to our postings for the snow emergency. It was also posted on the website, Twitter, LinkedIn and was included in several news sites and radio stations. We received excellent coverage, and the comments have general been positive overall. Great work by DPW staff cleaning up after the storms and the WBPD in working with residents to clear the streets in an effort to reduce the number of tickets and towings during round two of the storms.
- **Brycer:** Please see the attached summary sheet regarding Brycer and their ability to work with the building department to coordinate building department life safety and code compliance regarding fire sprinkler systems, etc. There is no fee for the city to utilize this service. Burlington and Muscatine currently use this service to coordinate inspection requirements.
- **Force Main:** See the attached final study and breakdown of costs.
- **Trail:** The Lost Bear will be staying in place at the mall as they have worked out a long-term extension with the mall. We will be looking to move the building and do the utility work around March 1st.

- **Agency Street Trail Grant:** I have been discussing the Agency Street Trail with Snyder & Associates and I am looking to submit for TAP funding for the Agency Street Trail. Please see below from IDOT's website on the program. That said, I have asked for input from SEIRPC on whether submitting for both STBG funding for Mt. Pleasant Street and TAP for the Agency Street Trail would hurt our chances of funding the Mt. Pleasant Street project. Unless we are eligible for the state-wide versus regional funds – and that I am working to clarify at present. If we can/should proceed, I would have a second resolution of support for Tuesday's 10am meeting.
 - IDOT TAP Program: The Transportation Alternatives Set-Aside (TA Set-Aside or TAP) Program is a new iteration of the former Transportation Enhancements (later Transportation Alternatives) program that has been in existence since 1991. The most recent transportation authorization act, the Infrastructure Investment and Jobs Act (IIJA), was enacted in 2021. Implementation of this act formally allows Iowa DOT to suballocate funds to Iowa's Metropolitan Planning Organizations (MPOs) and Regional Planning Affiliations (RPAs) for competitive selection of projects according to federal and state guidance. Eligible project activities continue to include a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, and community improvements such as historic preservation, vegetation management, and some environmental mitigation related to storm water and habitat connectivity. [View detailed information about the program.](#)
 - Funding for eligible projects can be accessed in two ways:
 - The Statewide TA Set-Aside program will receive applications for projects with a statewide and multi-regional impact, that will complete significant trail linkages, or that will assist safe routes to school efforts. Applications for this program will be submitted directly to the Iowa DOT. A Notice of Funding Opportunity will be released when Iowa DOT is accepting applications.
 - Access to funding for smaller, local projects is dependent on geographic location. In support of the state's history of encouraging regional planning through these organizations, most of the funding is distributed to Iowa's MPOs and RPAs to directly select projects through a regional competitive project selection process.
 - The Iowa DOT will retain \$5 million from each federal apportionment year to administer a Statewide TAP program while the remaining funding is suballocated to the MPOs and RPAs. The map below will provide application submittal deadlines for MPO or RPA competitive application cycles based on the project location.

IT (Newberry)

Worked with the City's TV channel (Mediacom channel 81 or 121.6). Updated and ready to add some content on the channel. Also added building department information and I plan to link the channel to the kiosk at City Hall. Additionally, I worked on regular server maintenance and checked our backups.

Police/Fire (Logan)

- Here is the information that I have for Thursday January 11, 2024, reference the snow emergency starting at 1900.
 - We wrote 11 Parking tickets.
 - Towed 3 Vehicles.
 - 2 accidents on January 15, 2024.
 - 1 accident on January 10, 2024.
- Between Sgt Dunham, Officer Brueck, and myself we spoke with approximately 20 + people to get to move their cars before we issued citations. We also had several citizens move their car when the tow truck showed up and were not charged with a tow bill. We went knocking on doors, and if we were able to find a phone number, we had called the register owners.
- For the fire department, I was in the communications room and found the roof to be leaking. Upon looking above, the ceiling tiles, I found that water was coming in, in three different locations. We are in the process of getting Brockway Roofing over to investigate the issue. I was able to purchase a tarp and have the equipment covered at this time.
- We had no issues over the past two weeks, reference calls. We have run on several medical calls. We will probably start receiving calls when the weather warms up with busted sprinkler heads.

Building (Crooks)

Here are my weekly updates.

1. Met with business owner to review plans for a proposed business at Westland Mall
2. Received plans for and began review of a remodel project at Walmart.
3. Completed a code review and prepared letters for 2 different zoning issues.
4. Issued a permit for a new fence.
5. Attended a zoom meeting with the software vendor for The Compliance Engine to help collect inspection reports.
6. Prepared for zoom meeting with iWorQ regarding rental tab and getting applications online.
7. Followed up on outstanding nuisance issues.

City Clerk (Fry)

- Katie and I met with Tyler concerning the Payment Portal for Credit Card payments. At the end of this year, Tyler will no longer support AMS/Bridge Pay, which is the system we currently use to take credit card payments. We could look at other options, but I expect they will no longer support anything outside of the product they offer.
- Council meeting follow-up.
 - Resolution for the Hazard Mitigation Assistance Program was sent to Zach to file with the application.

- Contract for CivicEngage was emailed back to CivicPlus
 - Proceeds for UR Amendment to Dorsey
- Met with iWorkQ to discuss setting up the Rental Module and reworking the Licensing Module
- Safety Training - Slips, Trips, Falls
- Started getting ready for Special Meeting - Tues., Jan 23rd at 10:00 a.m.

Public Works (Brissey)

- Water lab
- Sewer lab
- Lift station rounds
- Parks and Broadway trash and recycling
- Pool maintenance
- Locates
- Service trucks and squad cars
- Sign maintenance
- Backhoe and dump truck training for new higher
- Working on storm water plan.
- Working on picnic tables.
- Snow removal snow removal snow removal
- Main break on Melville
- Mixing salt and sand
- Snowplow and backhoe repairs, rented backhoe until repairs were made to assist with snow operations



Housing Committee Plan

Purpose: Leverage the findings of the 2023 Des Moines County Housing Needs Assessment to identify and pursue strategies to solve the housing needs of Des Moines County.

Objective: Workforce development and population growth. Area employers cite lack of housing as a barrier to attracting and retaining talent.

Vision: Lead, unite, and facilitate. (more detailed explanation will be forthcoming.)

Chartered by: Chamber Board of Directors

Chairperson: Mike Norris

Staff Liaison: Della Schmidt and Jeremy Hess

Committee appointments: Housing Committee appointments are made by the Chamber of Commerce Board of Directors, with recommendations from Partnership staff and Housing Committee. Committee is limited to eleven (11) seats (not including Partnership Staff)

Composition: Two (2) private developers and/or Real Estate professionals. Two (2) financial institutions. One (1) human service non-profit organization. Six (6) Designated seats: Southeast Iowa Regional Planning Commission, Alliant Energy, Cities of Burlington, West Burlington, Mediapolis, and Danville.

Scope of Work:

- Committee shall meet at least quarterly
- Identify obstacles and opportunities related to workforce housing
- Develop and recommend public/private policies that encourage residential development
- Address political and social fragmentation

Measures of Success by EOY 2028

- Increased new housing starts, bonus points for homes below \$300,000
- 25% increase in number of new or REHAB rentals or multi-family options by 2028 (compared to 2024)
- One new single-family residential development in Burlington and West Burlington
- Public satisfaction with Greater Burlington housing status, measured by surveys

Chamber of Commerce Mission Statement:

The Burlington/West Burlington Area Chamber of Commerce is a membership-based association of businesses, professional leaders and individuals working together to promote economic growth, employment opportunities, government advocacy, excellence in education, and quality of life.



THE COMPLIANCE ENGINE

The Compliance Engine is a simple, internet-based tool for code officials to track and drive code compliance, reduce false alarm activity and provide a safer community. It offers a secure cloud environment in which third party service providers who inspect, test and maintain fire protections systems, submit their reports via BRYCER's web portal directly to the AHJ. This facilitates a more efficient review, tracking and follow-up process with occupants to correct deficiencies and maintain systems. In addition to the web-based technology, our services include a team to administer hard and soft copy notifications, build your database and perform follow up calls to help increase testing and maintenance activity in a given jurisdiction. The end result is a comprehensive and accurate aggregation of data around which buildings have what types of systems, when they were last tested, and if there are any open deficiencies that could jeopardize their successful deployment in the event of an incident. With The Compliance Engine, AHJs are better equipped to do more with less in their mission to drive 100% code compliance with fire and life safety laws.

CURRENT LANDSCAPE

- 40% of life safety systems go uninspected or unmaintained every year.
- 32.5% of false alarms are due to lack of maintenance and testing.
- 29% of fire code official's time is spent administering 3rd Party ITM reports.
- 95% of AHJs do not have the resources to enforce their adopted fire code.
- Current process is manual, paper based, reactionary, inefficient and expensive.

THE COMPLIANCE ENGINE BENEFITS

- Drives 100% compliance with fire & life safety code.
- Electronically collects, organizes and tracks fire and life safety test results.
- Offers API Services with RMS and software inspection companies.
- Maximizes limited resources, saves time and streamlines communication.
- Built to ensure a safer environment for firefighters, citizens and guests.
- Saves AHJs money while strengthening life safety and offers cost recovery.

REVENUE MODEL

- Free for AHJs.
- No charge to the building owners.
- Fee paid by 3rd party contractors on per system, per premises basis.
- Delivers compliance resulting in new business and maintenance revenue for 3rd party contractors.
- Endorsed by IKECA and Western Fire Chiefs Association

NOTABLE NATIONAL PARTNERS

Los Angeles, CA

Chicago, IL

Phoenix, AZ

San Diego, CA

San Jose, CA

Austin, TX

Seattle, WA

Albuquerque, NM

Kansas City, MO

Colorado Springs, CO

Raleigh, NC

Long Beach, CA

Wichita, KS

Corpus Christi, TX

Greensboro, NC

Laredo, TX

Boise, ID

Tacoma, WA

State of Mississippi

State of Maryland

State of Nevada

Newport News, VA

Springfield, MO

Naperville, IL

Syracuse, NY

Scottsdale, AZ

Fort Lauderdale, FL

Oklahoma City, OK

Impact to the AHJ:

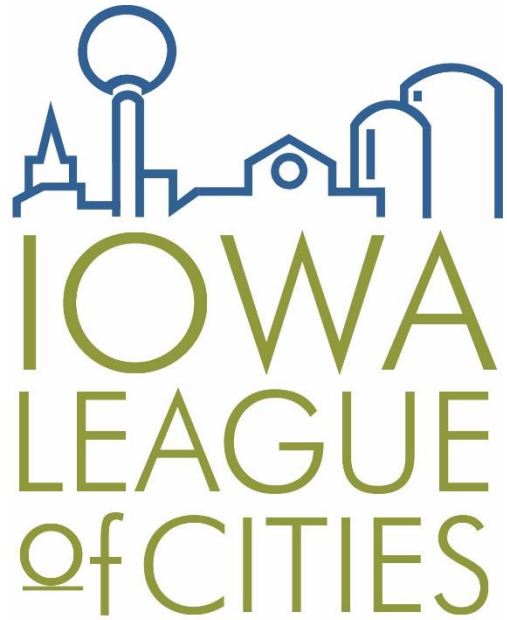
- No Cost solution to the AHJ
 - Cost Recovery available
- Ensuring property and life are always protected
- Reduces inspector hours spent on 3rd party inspections
- Electronically collect, track, store, & review test reports
- Notification & Phone Call follow up services performed by BRYCER
- Database build performed by BRYCER
- Database retention and cleansing performed by BRYCER
- Detailed Analytics in real time 24/7/365
- Better Communication with property owners and inspection companies
- Violations/Deficiency repairs performed in a timely fashion ensuring compliance
- Dedicated Business Development and Account Manager from BRYCER
- 24/7/365 BRYCER Customer Service
- API Integration Capabilities

Impact to the Inspection Company:

- Nominal fee when uploading an inspection report
- Increased maintenance work on deficiency repairs (Due to follow up process)
- Annual Inspection & Maintenance Revenue for contractors increases
 - Inspection Revenue vs Upload Fee is a 15.8X difference annually
- On Average 40% of fire protection systems go untested

Impact to the Property:

- Ensuring protection of their property and patrons
- Nominal upload charge may be passed back down to the property
- Helps with ISO Ratings
 - Fire Prevention Programs account for 5.5 of an ISO Rating
- Less fire protection system issues/malfunctions
- 32.5% of False Alarms are due to lack of testing/maintenance

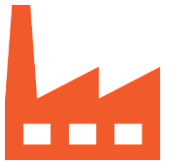
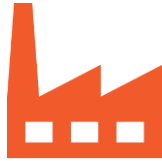


BUDGET PROJECTIONS AND ISSUES

2023 BUDGET WORKSHOPS

REVENUES

PROPERTY TAX SYSTEM BASICS



**Residential/agricultural
property growth capped
at 3%**

**Coupling provision for
agricultural/residential**

**Commercial, Industrial,
Railroad have
separate rollback**

**THE
ROLLBACK**

**Everything is built on
property valuations!**

PROPERTY TAX SYSTEM BASICS

COMMERCIAL/INDUSTRIAL/RAILROAD ROLLBACK

A white circle with a blue border containing the text "90%".

90%

ROLLBACK

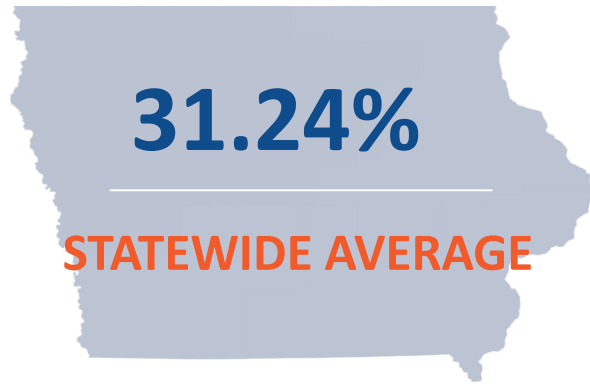


NOT TIED TO
PROPERTY
VALUATION GROWTH
OR DECLINE



BACKFILL
REDUCTION/
ELIMINATION BEGAN
FY 2023!

<https://dom.iowa.gov/cities>



(3.9%/year)



CITIES WITH LESS GROWTH
THAN STATEWIDE AVERAGE
FOR ALL LOCAL GOVERNMENTS
= 8 YEAR SCHEDULE

PROPERTY TAX SYSTEM BASICS

BACKFILL REDUCTION/ELIMINATION



CITIES WITH MORE GROWTH
THAN STATEWIDE AVERAGE FOR
ALL LOCAL GOVERNMENTS
= 5 YEAR SCHEDULE

PROPERTY TAX SYSTEM BASICS

MULTI-RESIDENTIAL PROPERTY CLASS

FIRST ASSESSED IN 2015



(AFFECTING FY 2017 BUDGETS)



**ROLLBACK
SCHEDULE**

NO BACKFILL



**CLASS ELIMINATED
IN FY 2023**

**(SUCH PROPERTIES MOVE TO
RESIDENTIAL PROPERTY
CLASS)**

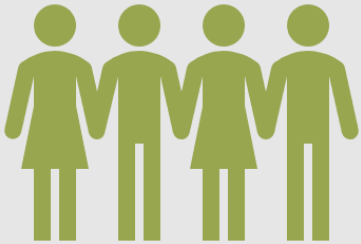


PROPERTY TAX SYSTEM BASICS

OTHER IMPORTANT ITEMS

ELDERLY TAX CREDIT

*Expanded 2023



HOMESTEAD TAX CREDIT

*Expanded 2023



BUSINESS PROPERTY TAX CREDIT

(CONVERTED TO ROLLBACK)

ROLLBACK NUMBERS

FY 2024



AGRICULTURAL – 91.6430%



COMMERCIAL – 90%*



INDUSTRIAL – 90%*



RAILROAD – 90%*



RESIDENTIAL – 54.6501%

First \$150,000 subject to residential rollback

ROLLBACK NUMBERS

FY 2025



AGRICULTURAL – 71.8370%



COMMERCIAL – 90%*



INDUSTRIAL – 90%*



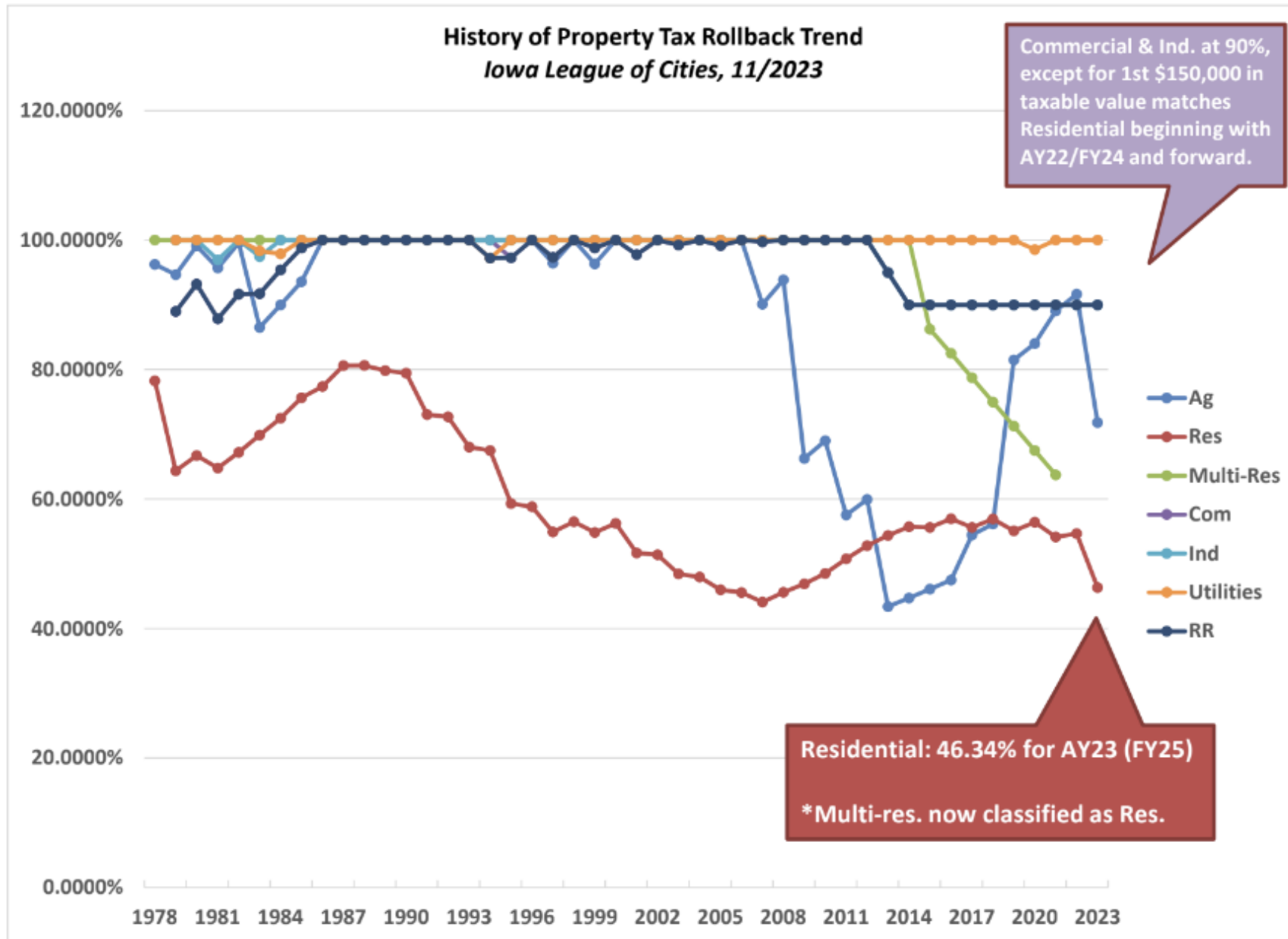
RAILROAD – 90%*



RESIDENTIAL – 46.3428%

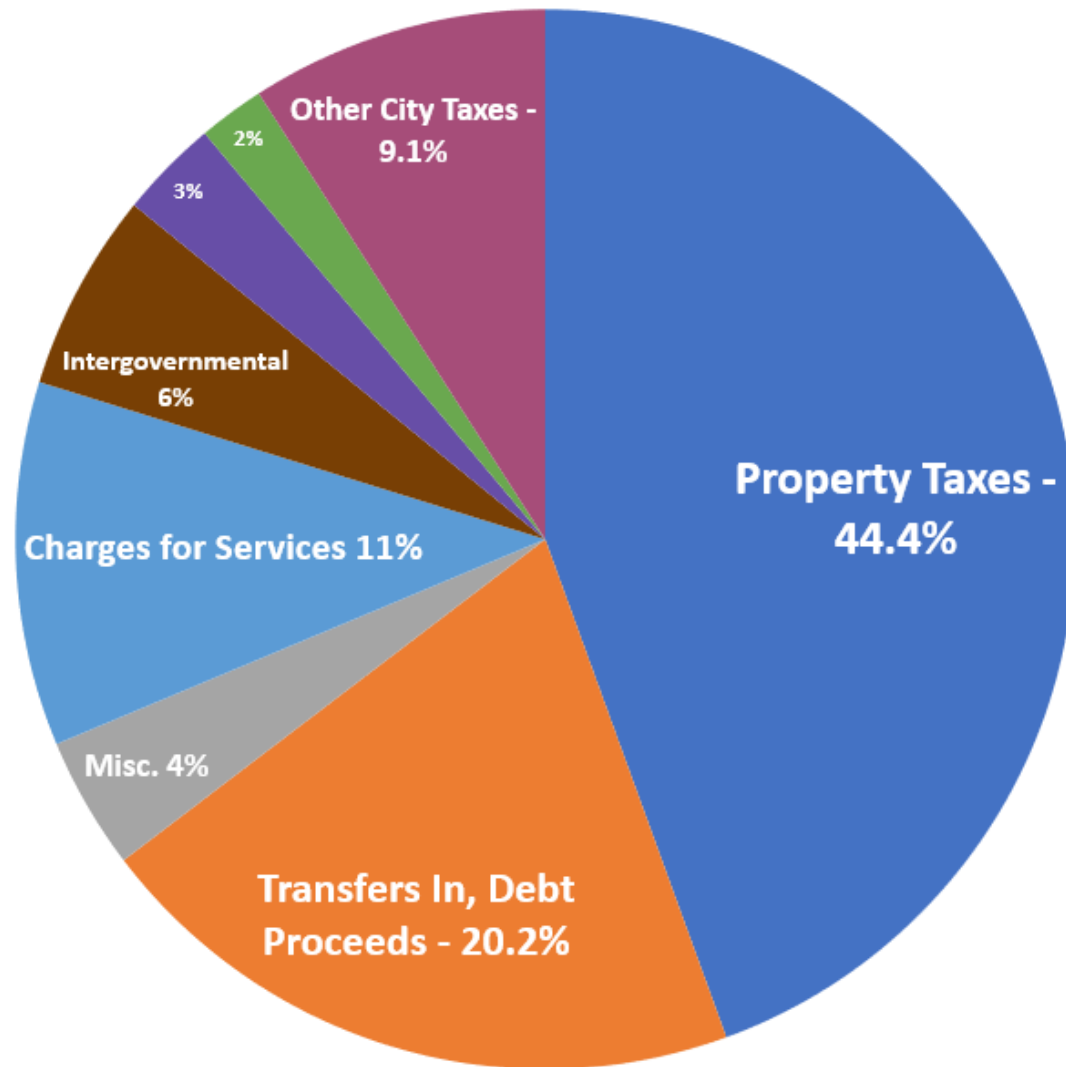
First \$150,000 subject to residential rollback

ROLLBACK HISTORICAL AND PROJECTED



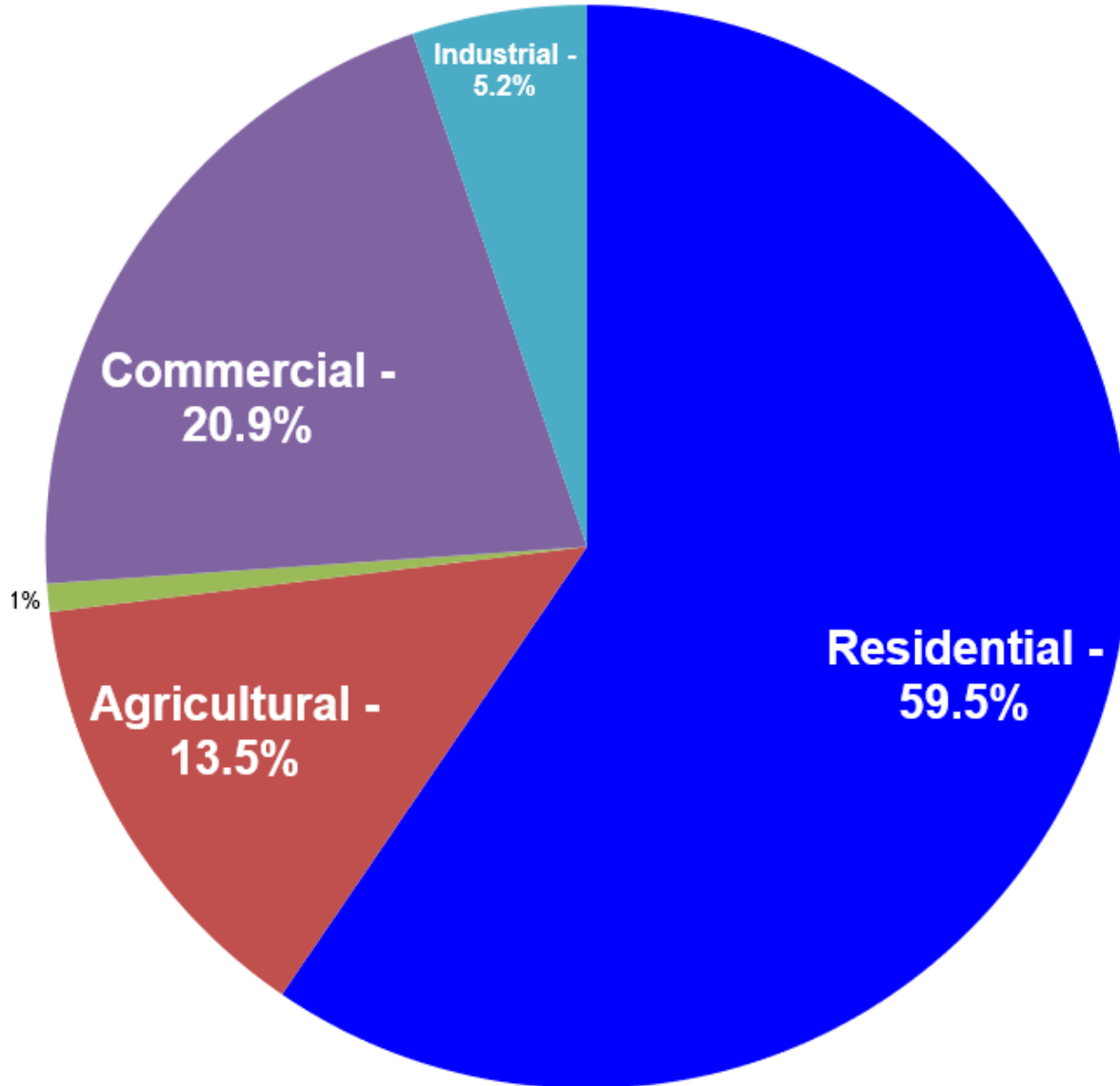
PROPERTY TAX SYSTEM BASICS

CITY GENERAL FUND REVENUES BY CATEGORY FY24 (BUDGETED) ALL CITIES




PROPERTY TAX SYSTEM BASICS

PROPERTY TAX COLLECTIONS BREAKDOWN BY CLASSIFICATION FY24 (ALL TAX AUTHORITIES)





PROPERTY TAX EXAMPLES

RESIDENTIAL PROPERTY (FY 25)



Assessed Value	Rollback	Taxable Value/ Calculation	Tax Obligation <u>(city only)</u>
\$100,000	46.3428%	(\$46,343/ \$1,000) x \$8.10	\$375.38

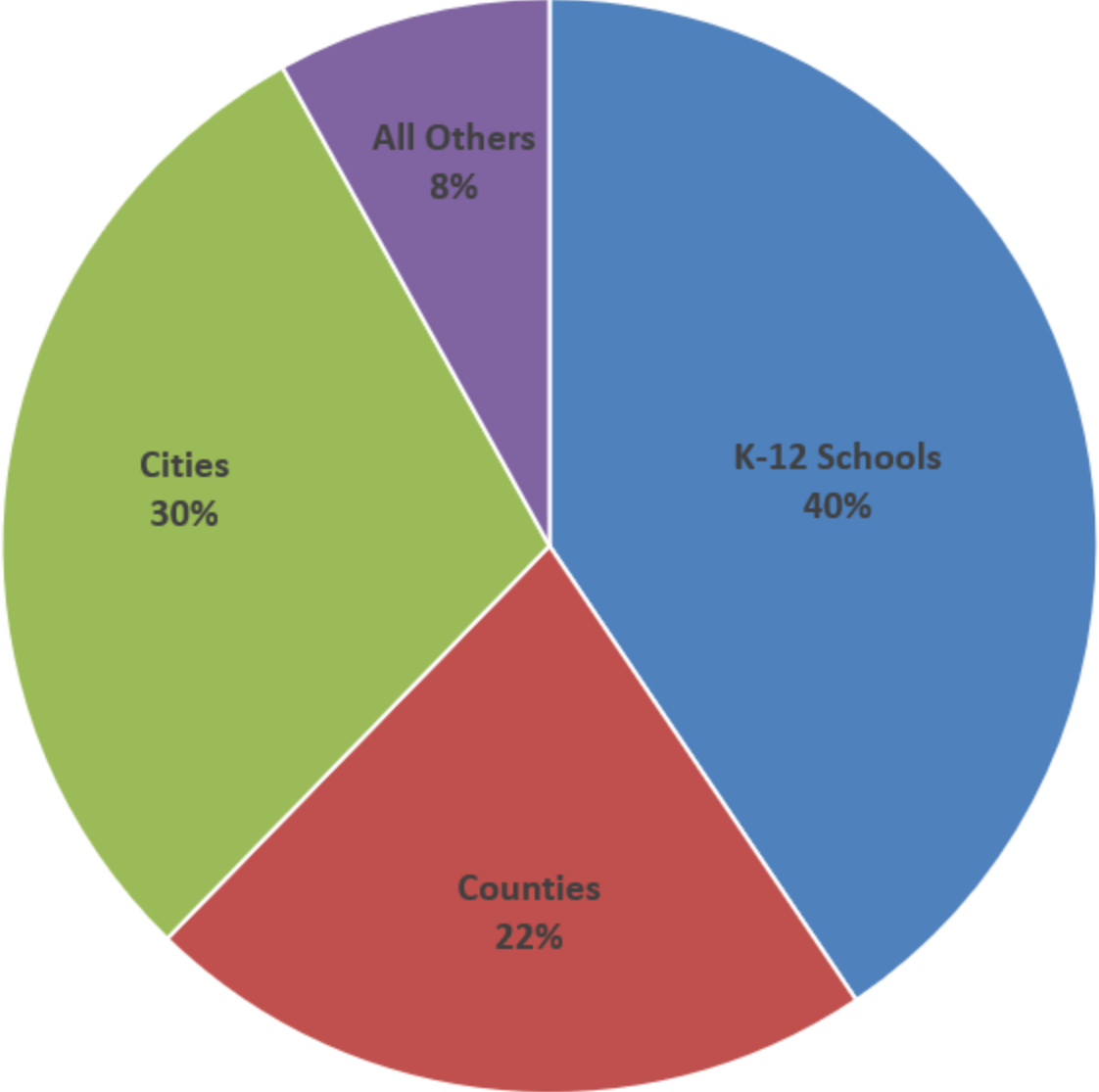
COMMERCIAL/INDUSTRIAL PROPERTY (FY 25)



Assessed Value	Two-Tiered Rollback	Taxable Value/ Calculation	Tax Obligation <u>(city only)</u>	<u>Total</u>
\$500,000	46.3428%	\$69,514	\$563.07	\$3,114.57
	90%	\$315,000	\$2,551.50	

PROPERTY TAX REVENUE BY CLASS

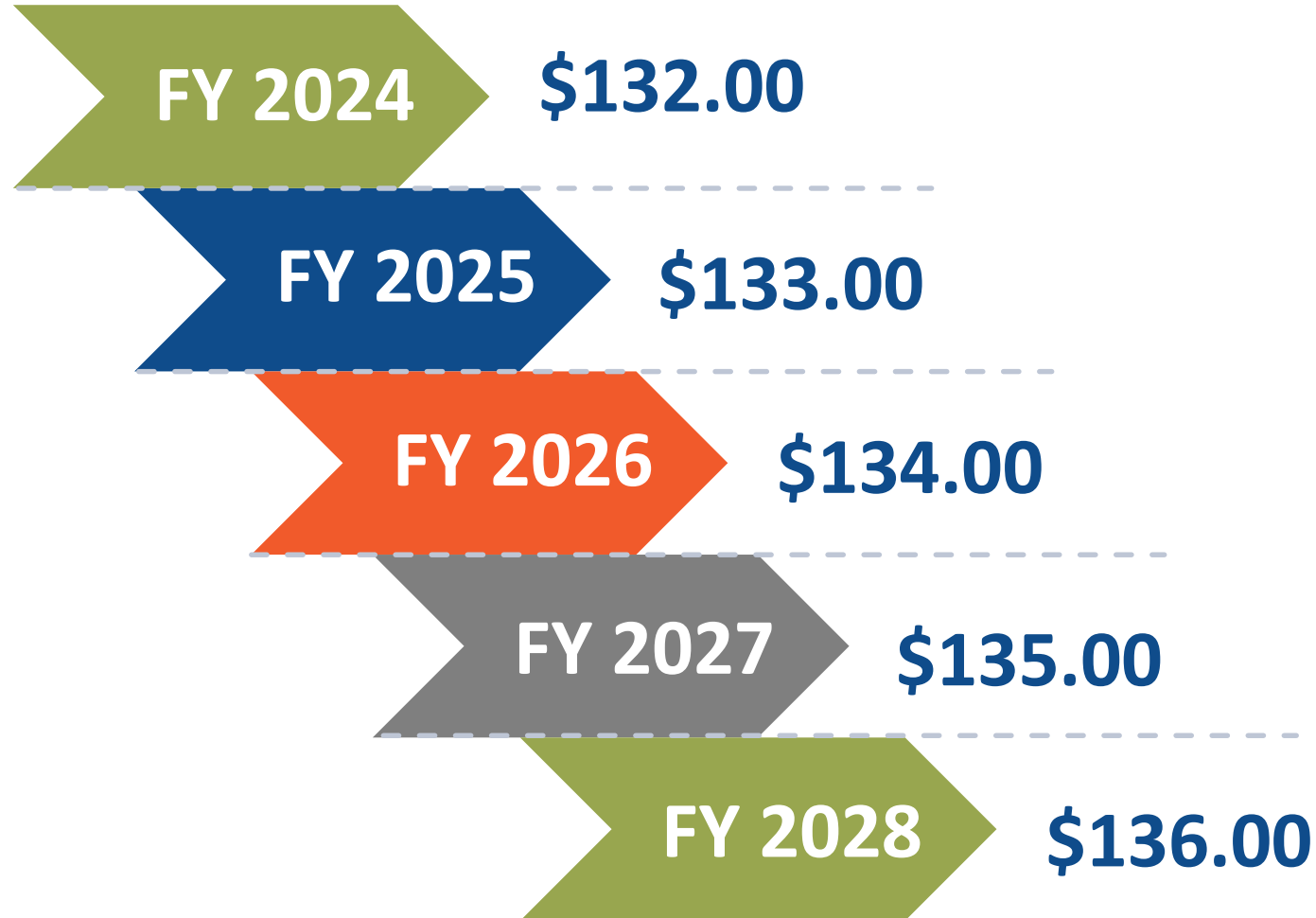
BREAKDOWN OF PROPERTY TAX COLLECTIONS BY AUTHORITY, FY24



ROAD USE TAX FUND DISTRIBUTION

LATEST ESTIMATES FROM IDOT (JULY 2023)

IDOT PER CAPITA FORECAST*

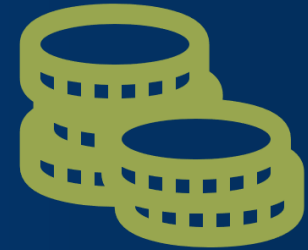


ROAD USE TAX FUND DISTRIBUTION



**FUNDED PRIMARILY
BY FUEL TAXES
AND VEHICLE
REGISTRATION FEES**

**10 CENT/GALLON GAS
TAX INCREASE
APPROVED IN 2015
LEGISLATIVE SESSION
FOR CRITICAL
INFRASTRUCTURE NEEDS**



**ADDITIONAL \$215
MILLION FOR RUTF
(TRACK USAGE OF NEW
FUNDS FOR IDOT)**

ROAD USE TAX FUND DISTRIBUTION

2020 CENSUS IMPACT



MORE CITY POPULATION IMPACTS STATEWIDE FORMULA



DROP OF NEARLY \$5 IN PER CAPITA DISTRIBUTION
ESTIMATE FROM SPRING 2021



FARM-TO-MARKET ROADS,
CITIES LESS THAN 500 IN POPULATION

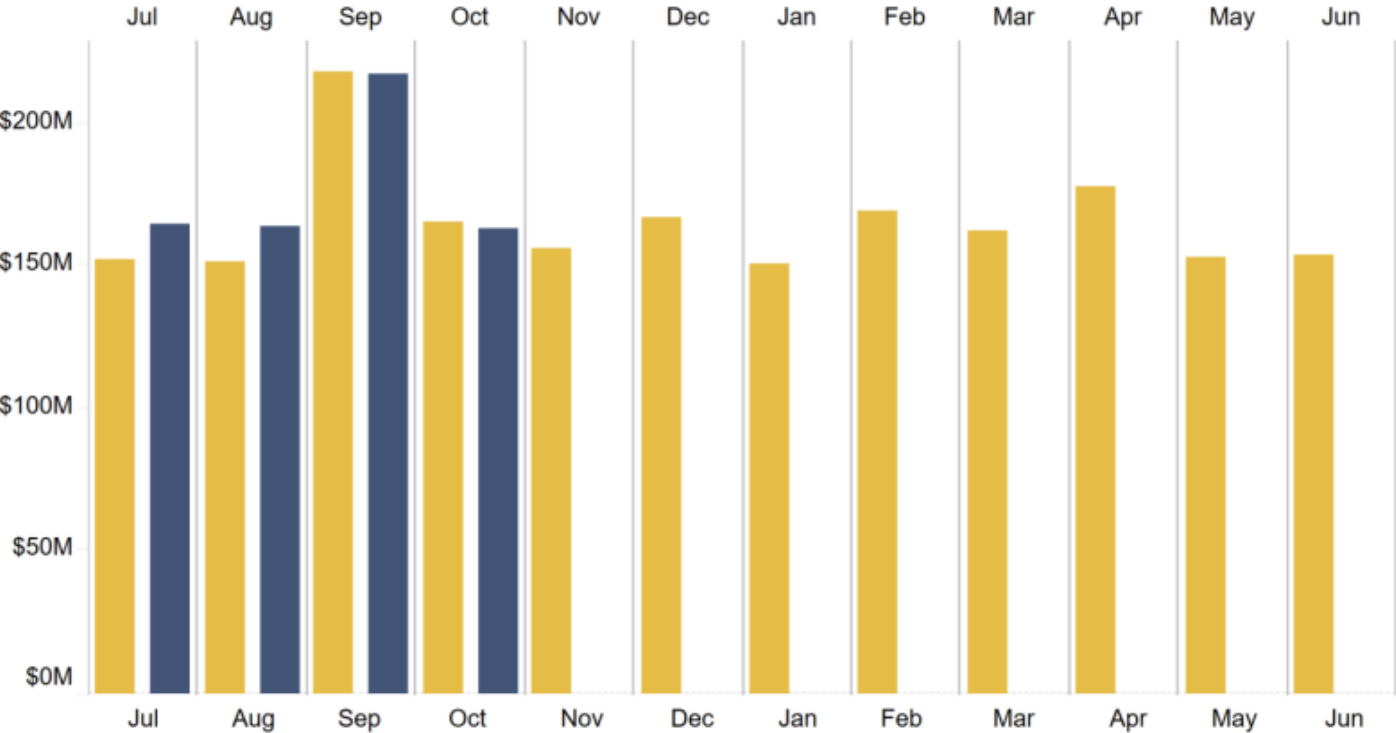
- SHIFT CONTROL TO COUNTY (AND THEY RECEIVE RUTF FOR FM ROADS)
- MUST WAIT UNTIL POPULATION EXCEEDS 750 FOR RETURN OF CONTROL

ROAD USE TAX FUND RECEIPTS AND OCTOBER DISTRIBUTIONS

Revenue. This document tracks October distributions from the Road Use Tax Fund (RUTF) to various appropriations and road funds. These distributions are made at the beginning of the month from revenues deposited in the RUTF through the end of August 2023. Year-to-date distributions increased by \$21.6 million, or 3.2%, for FY 2024 compared to FY 2023.¹

The figure below displays distributions from the RUTF by month for FY 2023 and FY 2024. Distributions for October 2023 are \$2.6 million lower than October 2022 distributions.

Road Use Tax Fund and TIME-21 Fund Distributions by Month
FY 2023 vs FY 2024



\$684.9M
FY 2023 Total RUTF
Distributions Through
October

\$706.5M
FY 2024 Total RUTF
Distributions Through
October

ROAD USE TAX FUND
DISTRIBUTION


ROAD USE TAX FUND RECEIPTS AND
OCTOBER DISTRIBUTIONS

LOCAL OPTION SALES TAX

Iowa
Department of
Revenue
Statewide
Estimate:

FY 2024 = 11.6%
increase

Must adopt revenue purpose statement (including amount used for property tax relief, if any)



Sunset clause is optional



HELPFUL TOOLS AVAILABLE AT:
WWW.TAX.IOWA.GOV/LOCAL-OPTION-TAX-INFORMATION-LOCAL-GOVERNMENT

HOTEL/MOTEL TAX

**MAY CHARGE
UP TO 7%
(IF APPROVED
BY VOTERS)**

**15 CITIES CHARGE
LESS THAN 7%**



**174 CITIES
CURRENTLY**

**50% MUST BE USED
FOR IMPROVING
RECREATIONAL,
CULTURAL OR
ENTERTAINMENT
FACILITIES OR FOR
PROMOTION OF
TOURIST/CONVENTION
BUSINESS**

FRANCHISE FEES



**~215 CITIES
CURRENTLY**

- MAY CHARGE UP TO 5%**

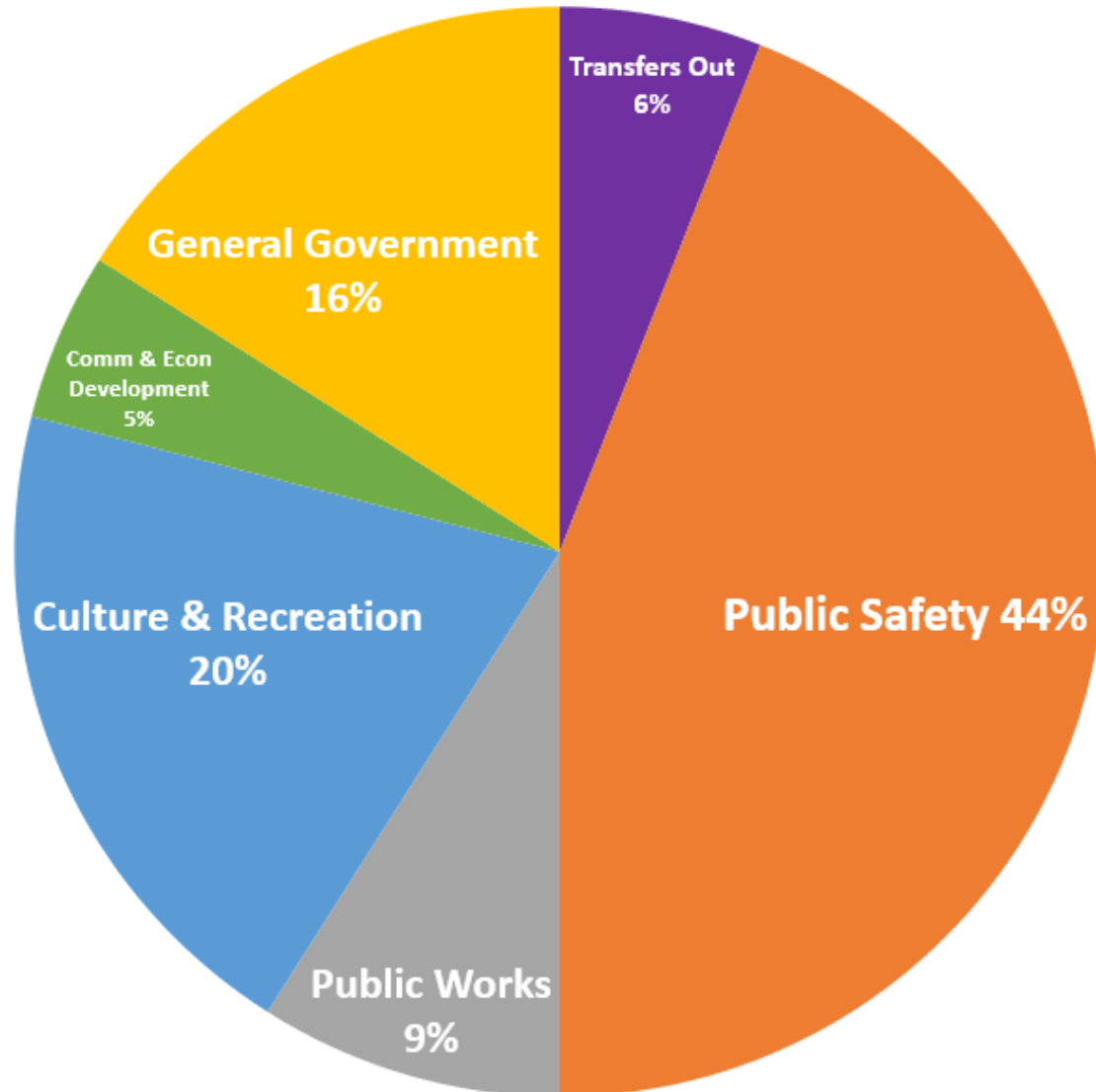
- MUST HOLD PUBLIC HEARING PRIOR TO
INCREASING OR AMENDING FEE + MUST
ADOPT AND PUBLISH (OR POST) A REVENUE
PURPOSE STATEMENT**

- CANNOT CHARGE BOTH LOST AND A
FRANCHISE FEE**

EXPENDITURES

EXPENDITURES

CITY GENERAL FUND EXPENDITURES BY CATEGORY, FY23 (BUDGETED) ALL CITIES



CONSUMER PRICE INDEX (CPI)

MEASURES CHANGE IN PRICES FOR GOODS AND SERVICES

U.S. CPI

INCREASED 8.2% (*SEPT '21 – SEPT '22*)

INCREASED 3.7% (*SEPT '22 – SEPT '23*)

MIDWEST CPI

INCREASED 8.1% (*SEPT '21 – SEPT '22*)

INCREASED 3.2% (*SEPT '22 – SEPT '23*)

EMPLOYMENT COST INDEX



**MEASURES
CHANGE IN
COST OF
LABOR**

**STATE AND LOCAL GOVERNMENT WORKERS
(SEPT 2022 – SEPT 2023):**



4.8%

**TOTAL
COMPENSATION COSTS
INCREASED
(3.4% LAST YEAR)**



4.8%

**WAGES
INCREASED**



4.7%

**BENEFITS
INCREASED**

REGULAR CLASS MEMBERS

2023

**6.29%
EMPLOYEE**

**9.44%
EMPLOYER**

**15.73%
TOTAL RATE**

2024

**6.29%
EMPLOYEE**

**9.44%
EMPLOYER**

**15.73%
TOTAL RATE**

2025

**6.29%
EMPLOYEE**

**9.44%
EMPLOYER**

**15.73%
TOTAL RATE**

IPERS PROTECTION CLASS MEMBERS

2023

**6.41%
EMPLOYEE**

**9.61%
EMPLOYER**

**16.02%
TOTAL RATE**

2024

**6.21%
EMPLOYEE**

**9.31%
EMPLOYER**

**15.52%
TOTAL RATE**

2025

**6.21%
EMPLOYEE**

**9.31%
EMPLOYER**

**15.52%
TOTAL RATE**

MUNICIPAL FIRE AND POLICE RETIREMENT SYSTEM OF IOWA

2023

9.40% - EMPLOYEE

23.90% - EMPLOYER

33.30% - TOTAL RATE

2024

9.40% - EMPLOYEE

22.98% - EMPLOYER

32.38% - TOTAL RATE

2025

9.40% - EMPLOYEE

22.66% - EMPLOYER

32.06% - TOTAL RATE

BID/QUOTE THRESHOLDS

CURRENT THRESHOLDS

PUBLIC IMPROVEMENT PROJECTS AS
DEFINED BY CHAPTER 26 OF STATE CODE

	HORIZONTAL PROJECTS		VERTICAL PROJECTS	
	CITIES LESS THAN 50K	CITIES MORE THAN 50K	CITIES LESS THAN 50K	CITIES MORE THAN 50K
COMPETITIVE BID	\$65,000	\$93,000	\$196,000	\$196,000
COMPETITIVE QUOTE	N/A	N/A	\$81,000	\$109,000

IRS MILEAGE RATE

➔ RECOMMENDED FOR COUNCILS TO ADOPT RATE BY RESOLUTION

➔ EMPLOYERS REIMBURSE
UP TO IRS RATE
(MAY SET A LOWER RATE)

65.5 CENTS/MILE
2023 RATE

2024 RATE
ANNOUNCED IN DECEMBER



MINIMUM WAGE

**MUST PAY HIGHER
OF THE TWO WHEN
DIFFERENT**

**HOURLY WAGE FOR
YOUTH EMPLOYEES (*LESS
THAN 20 YEARS OF AGE*)
WORKING LESS THAN 90
DAYS IS \$6.35**



**STATE AND FEDERAL
HOURLY WAGE**

**HF295 – APPROVED IN
2017 LEGISLATIVE
SESSION, PROHIBITS
LOCAL MINIMUM
WAGE ORDINANCES**

EMPLOYMENT POSTERS

REMEMBER TO PUT UP EMPLOYMENT POSTERS (ANNUALLY)



US DEPT OF LABOR – FIRSTSTEP POSTER ADVISOR:
WEBAPPS.DOL.GOV/ELAWS/POSTERS.HTM

IOWA WORKFORCE DEVELOPMENT:
WORKFORCE.IOWA.GOV/EMPLOYERS/BUSINESS-RESOURCES/EMPLOYER-POSTERS

PRINTING RATE

FY 2024



MINIMUM TYPE SIZE ALLOWED

EACH LINE OF 8 POINT TYPE, 2 INCHES LONG: 59.5 CENTS

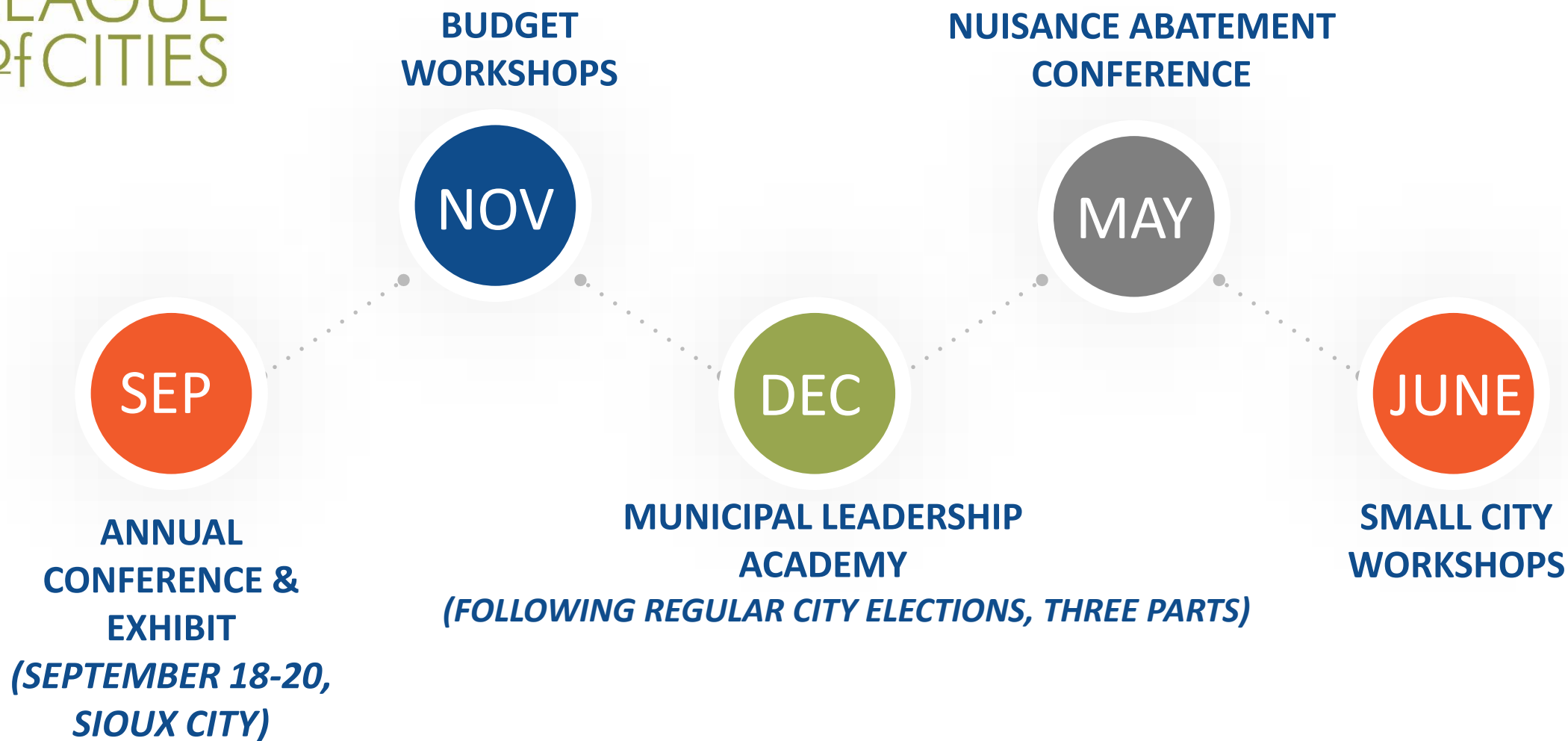
SUBSEQUENT INSERTION: 40.1 CENTS

IOWA NEWSPAPER ASSOCIATION LISTING

<https://inanews.com/resources/public-notice-resources/public-notice-rates-forms/>



TRAINING EXPENSES



TRAINING EXPENSES

OTHER TRAINING

➔ IOWA MUNICIPAL PROFESSIONALS INSTITUTE/ACADEMY
(JUNE, PLUS VIRTUAL OPTIONS)

➔ IOWA MUNICIPAL MANAGEMENT INSTITUTE

➔ IACMA SUMMER CONFERENCE

➔ IOWA MUNICIPAL ATTORNEY ASSOCIATION ANNUAL SEMINAR

➔ IMFOA FALL/SPRING CONFERENCES

➔ MUCH MORE!

SALES TAXES CHARGED BY CITIES

Good/Service	Subject to Sales Tax
Water	WET
Electric, Gas & Heat (residential)	Exempt
Electric, Gas & Heat (non-residential)	Yes
Sewer (residential)	Exempt
Sewer (non-residential)	Yes
Garbage Collection (residential)	Exempt
Garbage Collection (non-residential)	Yes

FINANCIAL REPORTING

	DEC 1	AUG 31	NOV 1
ANNUAL FINANCIAL REPORT	×		
ANNUAL URBAN RENEWAL REPORT	×		
TIF CERTIFICATION	×		
STREET FINANCE REPORT	×		
OUTSTANDING OBLIGATION REPORT		×	
UNCLAIMED PROPERTY REPORT			×
GASB 77			

AUDITS AND EXAMINATIONS

**CITIES 2,000 AND OVER
MUST COMPLETE
ANNUAL AUDIT**

**FILING FEE BASED ON BUDGETED
EXPENDITURES**



**CITIES UNDER 2,000 AND
OVER \$1 MILLION IN
BUDGET EXPENDITURES
MUST COMPLETE ANNUAL
EXAMINATION**

**FILING FEE BASED ON
BUDGETED EXPENDITURES**

**CITIES UNDER 2,000 AND
UNDER \$1 MILLION IN
BUDGET EXPENDITURES
JOIN PERIODIC
EXAMINATION POOL**

**PAY ANNUAL FEE BASED ON

BUDGETED EXPENDITURES
EXAMINED AT LEAST ONCE EVERY
8 YEARS**



**WHAT QUESTIONS
DO YOU HAVE?**

WE'RE HERE TO HELP

MICKEY SHIELDS | mickeyshields@iowaleague.org | (515) 244-7282



Defense Community Infrastructure Program

Overview

The Defense Community Infrastructure Program (DCIP) is designed to address deficiencies in community infrastructure, supportive of a military installation, in order to enhance military value, cadet training at covered educational institutions, installation resilience, and military family quality of life.

Section 2391(d) of Title 10, United States Code (10 U.S.C. 2391), authorizes the Secretary of Defense to “make grants, conclude cooperative agreements, and supplement funds available under Federal programs administered by agencies other than the Department of Defense,” for projects owned by a state or local government, or a not-for-profit, member-owned utility service to address deficiencies in community infrastructure supportive of a military installation.

DCIP is a competitive grant program administered by the Department of Defense Office of Local Defense Community Cooperation (OLDCC). Between FY20 and FY23, OLDCC awarded 65 projects representing \$300 million in federal funding, \$251.7 million in non-federal funding, and \$550.2 million in total project cost.

Who Can Apply

- State or local governments
- Entities other than those identified above may partner with an eligible entity

Eligible Projects

Eligible community infrastructure projects are any complete and useable transportation project, school, hospital, police, fire, emergency response, or other community support facility; or water, wastewater, telecommunications, electric, gas, or other utility project that meets the following criteria:

- Is located off of a military installation or on property under the jurisdiction of a Secretary of a military department that is subject to a real estate agreement;
- Will enhance military value, training of cadets enrolled in an independent program at a covered educational institution, military installation resilience, or military family quality of life at the supported military installation;
- Is endorsed by the installation commander representing the installation benefiting from the proposed project;
- Are where ground-disturbing work has not yet commenced; and,
- Is construction-ready.



Application Process

- While Fiscal Year 2024 appropriations and authorization are not yet finalized by Congress, eligible applicants are encouraged to start drafting their proposals for the Defense Community Infrastructure Program (DCIP) now for next year's competition. Proposals will be competitively reviewed, and successful proposers will be invited to submit a grant application.
- Grants must be awarded, counter-signed, and obligated no later than September 30, 2024

For More Information

Sign up for email updates on DCIP and other OLDCC programs here: public.govdelivery.com/accounts/USDODOLDCC/signup/14050.



This fact sheet is current as of December 22, 2023 and may be periodically updated as new program authorities are issued and changes are made to program requirements. Interested communities should verify these conditions in the final Notice of Funding Opportunity. For additional information about the DCIP and all of OLDCC's programs, please visit our website: oldcc.gov.












About the Office of Local Defense Community Cooperation

The Office of Local Defense Community Cooperation, in coordination with the other Federal agencies, delivers a program of technical and financial assistance to enable states, territories, and communities to plan and carry out civilian responses to workforce, business, and community needs arising from Department of Defense actions; cooperate with their military installations and leverage public and private capabilities to deliver public infrastructure and services to enhance the military mission; achieve facility and infrastructure savings as well as reduced operating costs; and, increase military, civilian, and industrial readiness and resiliency, and support military families. For more information, visit: www.oldcc.gov



U.S. Department of Defense
Office of Local Defense
Community Cooperation

U.S. Department of Defense
Office of Local Defense Community Cooperation
2231 Crystal Drive, Suite 520
Arlington, VA 22202
(703) 697-2130

Title				Date published ↓	Impressions ① ↑↓	Reach ① ↑↓	Reactions/Likes,... ① ↑↓	Comments ① ↑↓	Shares ① ↑↓	Likes and reactions ① ↑↓
	The Snow Emergency declaration has been...	Boost	...	Sat Jan 13, 10:09am	101 Impressions	99 Reach	5 Reactions/Likes, com...	0 Comments	0 Shares	5 Likes
	The snow emergency for the City of West B...	Boost	...	Sat Jan 13, 10:08am	54 Impressions	52 Reach	0 Reactions/Likes, com...	0 Comments	0 Shares	0 Likes
	The Snow Emergency declaration has been...	Boost	...	Sat Jan 13, 9:54am	2.7K Impressions	2.7K Reach	38 Reactions/Likes, com...	0 Comments	16 Shares	5 Reactions
	Just a reminder that the snow e...	Boost unavailable	...	Fri Jan 12, 10:21pm	208 Impressions	202 Reach	2 Reactions/Likes, com...	0 Comments	0 Shares	1 Reactions
	The City of West Burlington has announced...	Boost	...	Wed Jan 10, 7:00pm	81 Impressions	75 Reach	2 Reactions/Likes, com...	0 Comments	0 Shares	2 Likes
	The City of West Burlington has announced...	Boost	...	Wed Jan 10, 7:00pm	3.9K Impressions	3.5K Reach	114 Reactions/Likes, com...	3 Comments	43 Shares	12 Reactions
	Just a few additional updates... Public ...	Create ad	...	Wed Jan 10, 1:16pm	271 Impressions	261 Reach	5 Reactions/Likes, com...	1 Comments	0 Shares	2 Reactions
	The Snow Emergency declaration has been...	Boost	...	Wed Jan 10, 11:16am	1.7K Impressions	1.6K Reach	26 Reactions/Likes, com...	0 Comments	9 Shares	10 Reactions
	The Snow Emergency is still in place an...	Create ad	...	Tue Jan 9, 2:48pm	218 Impressions	210 Reach	9 Reactions/Likes, com...	0 Comments	0 Shares	3 Reactions
	SNOW EMERGENCY ANNOUNCED : 1/8/24 ...	Boost	...	Mon Jan 8, 9:45am	2.3K Impressions	2.1K Reach	68 Reactions/Likes, com...	3 Comments	39 Shares	15 Reactions
		Create ad	...	Wed Jan 10, 1:16pm	Impressions	Reach				